Job Position Description

Job Title: Custodial Worker

A. Main purpose of the job: **Clean academic buildings and/or residence halls.**

B. Primary responsibilities or key duties of the job (tasks performed regularly):
   1. Clean and sanitize restrooms, classrooms, hallways, stairs, offices and other public spaces.
   2. Clean windows, walls, carpets and furnishings.
   3. Remove and deposit waste and recycling in the appropriate containers.
   4. Protect University and private property when working in University spaces.

C. Additional duties (tasks performed occasionally):
   1. Scrub and refinish floors and baseboards.
   2. Complete other special projects as assigned.
   3. Assist with ice and snow removal.

D. Basic qualifications:
   1. Able to stand, walk, bend, stoop, kneel, reach, lift, push and carry up to 50 lbs., and climb up to 5 feet
   2. Willing and able to follow directions and work independently
   3. Willing and able to work set shift:
      Academic Buildings = 4 hour shift, 5 nights weekly
      Residence Halls = 7 hour shift, Saturdays and Sundays

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