

BGSU Libraries
STUDENT ASSISTANT
EMPLOYMENT APPLICATION

NAME: _____ **DATE:** _____

BGSU ID NO.: _____

HOME ADDRESS: _____ **PHONE:** _____

_____ **ZIP CODE:** _____

LOCAL ADDRESS: _____ **PHONE:** _____

HOME E-MAIL ADDRESS: _____

BG E-MAIL ADDRESS: _____ @ falconmail.bgsu.edu

CHOOSE YOUR CLASS LEVEL: FRESH SOPH JUNIOR SENIOR GRADUATE

MAJOR: _____ **MINOR:** _____

CAREER GOAL: _____

Yes No

HAVE YOU EVER BEEN EMPLOYED AT BGSU?

IF YES: EMPLOYING DEPARTMENT: _____ DATES: _____

REASON FOR LEAVING: _____

IMMEDIATE SUPERVISOR: _____ PHONE: _____

PREVIOUS NON-BGSU EMPLOYER:

LOCATION: _____

SUPERVISOR: _____ PHONE: _____

JOB DESCRIPTION: _____

PREVIOUS LIBRARY EXPERIENCE:

LOCATION: _____

SUPERVISOR: _____ PHONE: _____

JOB DESCRIPTION: _____

COMPUTER SKILLS: _____

OTHER OFFICE/LIBRARY SKILLS: _____

Why do you want to work at BGSU Libraries?: _____

PLEASE PROVIDE YOUR CLASS SCHEDULE:

MONDAY: _____

TUESDAY: _____

WEDNESDAY: _____

THURSDAY: _____

FRIDAY: _____

-----OR-----

PLEASE CHECK THE TIMES YOU COULD WORK AT BGSU Libraries:

MORNING AFTERNOON EVENING

MONDAY:

TUESDAY:

WEDNESDAY:

THURSDAY:

FRIDAY:

SATURDAY:

SUNDAY:

YES NO

HAVE YOU BEEN AWARDED FEDERAL WORK/STUDY?

IF YES, AMOUNT OF AWARD: \$ *(total for academic year)* _____

I understand that I must be enrolled at Bowling Green State University no less than six (6) credit hours as an undergraduate / four (4) credit hours as a graduate student in order to be eligible for the Student Employment Program.

PRIVACY ACT RELEASE

In accordance with the Family Educational Rights and Privacy Act, I consent to the release of my student employment file to any prospective employer at the request of the employer, myself or upon referral by the Student Employment Program Office. I understand that all other requests for my student employment information (agency programs, credit applications or graduate school requests) must be authorized in writing by me.

Return completed form to: If applying for a specific job position, please submit completed form as directed on the job posting. Otherwise, please send completed form to L. Tatham, 204 Jerome Library, Bowling Green State University, Bowling Green, OH 43403 or email ltatham@bgsu.edu