3341-2-25 Parental Notification.

<table>
<thead>
<tr>
<th>Applicability</th>
<th>All University units</th>
</tr>
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<tbody>
<tr>
<td>Responsible Unit</td>
<td>Office of the Dean of Students</td>
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<tr>
<td>Policy Administrator</td>
<td>Associate Dean of Students</td>
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</tbody>
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(A) Policy Statement and Purpose

The purpose is to articulate when the university will contact parents/guardians to notify them regarding violations of the Code of Student Conduct or health and safety concerns.

(B) Policy

(1) The Family Educational Rights and Privacy Act (FERPA) gives colleges and universities the option to release specific types of information from a student’s conduct record. University staff from the Office of the Dean of Students will notify parents/guardians when their student is found responsible for the use, sale or possession of controlled substances (illegal drugs) within the community.

(2) The Office of the Dean of Students will also notify parents or guardians when a student is found to have violated the Code of Student Conduct policies on the use and possession of alcohol when he/she is under the age of twenty-one and one or more of the following occurs:

(a) When a student has been found to have violated the alcohol policy a second time;

(b) When there is significant property damage;
(c) When medical attention to any person, including the student, is required as a result of the student’s alcohol-related behavior;

(d) When the student demonstrates reckless disregard for his or her own personal safety or the safety of others; or

(e) There is evidence that the student’s alcohol-related behavior negatively impacted the learning environment.

(3) For instances involving the health or safety of students and our campus community, the university sees occurrences in terms of personal health and public health:

(a) Personal Health instances: dependent upon state law and/or federal regulations, the student’s choice to notify parents/guardians or other family members will govern whether contact is made (i.e., a student being transported to the hospital for medical treatment).

(b) Public Health instances: information will be distributed to the university community (i.e., a communicable disease outbreak on campus).

Registered Date: March 12, 2015