



"Spirit of BG" Award Classified Staff Nomination Form



Any member of the university community (faculty, staff, or student) may nominate a permanent full-time or part-time classified employee for "The Spirit of BG" Award. Following the established guidelines, nominations must be received by the last business day of each month.

Nominations may be submitted by completing this form, then carry, mail, email or fax to:

Deborah Carden (dcarden@bgsu.edu or fax: 419-433-9696)
Chair, "Spirit of BG" Award Committee Clasen Welcome Center
102 Foundation Hall
BGSU Firelands
One University Drive
Huron, OH 44839

Nominee: Karen Osterling
Office: Office of the Dean @ BGSU Firelands
Campus Address: 1 University Drive, Huron OH 44839
Phone: 419-372-0623 Email: KarenO@bgsu.edu

In 1,000 words or less, describe why this person deserves recognition for the "Spirit of BG"

Award:

See attached.

Nominator: Sheryl Smith Phone Number: 419-372-0743
Email: sherys@bgsu.edu Date: 5/13/19

"Spirit of BG" Nomination for May – Karen Osterling

I believe Karen Osterling is very deserving of the "Spirit of BG" award. Whenever I go into her office, she is always very welcoming. She seems to be the heart of the Dean's Office. Karen takes on anything that comes into the Dean's Office. She has the office running smoothly even though she is the only secretarial staff in the office. Karen deals with many things including day to day operations within the office, scheduling room requests for on and off campus users, contracts of all of the instructors, student complaints, and several other duties. She does this all with a smile. I feel that there is not anyone more deserving than Karen. She has been working at BGSU Firelands for over 25 years. Every office that she has been in, she has left it in better shape than what it was before she was there. She is always there for students, faculty, and staff, for whatever they may need.

Thank you for your consideration,

A handwritten signature in black ink that reads "Sheryl Smith". The script is cursive and fluid, with the first name "Sheryl" and last name "Smith" clearly distinguishable.

Sheryl Smith