



"Spirit of BG" Award Classified Staff Nomination Form



Any member of the university community (faculty, staff, or student) may nominate a permanent full-time or part-time classified employee for "The Spirit of BG" Award. Following the established guidelines, nominations must be received by the last business day of each month.

Nominations may be submitted by completing this form, then carry, mail, email or fax to:

Deborah Carden (dcarden@bgsu.edu or fax: 419-433-9696)
Chair, "Spirit of BG" Award Committee Clasen Welcome Center
102 Foundation Hall
BGSU Firelands
One University Drive
Huron, OH 44839

Nominee: Darin Coffield

Office: Campus Operations

Campus Address: 816 E Poe Rd

Phone: 419-372-2251 Email: dcoffie@bgsu.edu

In 1,000 words or less, describe why this person deserves recognition for the "Spirit of BG" Award:

See Attached

Nominator: Eric Heilmeyer Phone Number: 419-372-9302

Email: jheilm@bgsu.edu Date: 11/4/2020

I am proud to nominate Darin Coffield for the Spirit of BG Award. Darin went above and beyond this past summer and throughout the start of the school year to ensure BGSU could open safely for faculty, staff and students. Through his leadership and dedication Campus Operations lead over 100 individual departmental meetings to help educate departments and various staff about the measures that Campus Operations was taking to help ensure a safe reopening. These meetings also provided an opportunity for staff to ask any questions and get clarification on updated operational procedures. After these meetings took place, Darin lead the efforts in distributing Personal Protective Equipment (PPE) throughout campus, setting up offices and preparing them for occupancy, as well as training staff on new enhanced cleaning protocols. Over the course of a few weeks, Darin lead the team that distributed more 665 bottles of hand sanitizer, placed over 507 hand sanitizer dispensers, built and deployed 249 "classroom cleaning kits", placed 2,786 Social Distance Floor clings and 15,689 "do not sit stickers". These along with numerous other items cumulated in over 267 deliveries to departments and offices around campus as departments started to reopen. Aside from the inventory management and delivery process of the Personal Protective Equipment, Darin trained and deployed staff for our "Enhanced Cleaning Teams", which do continual high touch cleaning, throughout campus and manage the regular electrostatic cleaning schedule. Throughout all this, Darin did it with enthusiasm, and a sense of calm. No matter what happened, or what would be requested, Darin tackled it with a can do attitude, and energy. Because of Darin's steadfast leadership and dedication to BGSU, Campus Operations was able to prepare campus for the safest possible reopening, and for that I and our department are grateful!