



## "Spirit of BG" Award Classified Staff Nomination Form



Any member of the university community (faculty, staff, or student) may nominate a permanent full-time or part-time classified employee for "The Spirit of BG" Award. Following the established guidelines, nominations must be received by the last business day of each month.

Nominations may be submitted by completing this form, then carry, mail, email or fax to:

Deborah Carden ([dcarden@bgsu.edu](mailto:dcarden@bgsu.edu) or fax: 419-433-9696)  
Chair, "Spirit of BG" Award Committee  
Clasen Welcome Center  
102 Foundation Hall  
BGSU Firelands  
One University Drive  
Huron, OH 44839

Nominee: Debbie Hine

Office: The Learning Commons

Campus Address: Jerome Library <sup>Rm</sup> 148

Phone: 419-372-2221 Email: dhine@bgsu.edu

In 1,000 words or less, describe why this person deserves recognition for the "Spirit of BG" Award:

see attachment titled "Debbie Hine Spirit of BG"

Nominator: Donna Dick Phone Number: 419-372-8345

Email: ddick@bgsu.edu Date: 2-6-15

Debbie Hine – Spirit of BG Award  
Nominator – Donna Dick – ddick@bgsu.edu

Debbie Hine, secretary for The Learning Commons is well deserving of the Spirit of BG Award. As the tutor coordinator at The Learning Commons I have worked with Debbie for the last three and a half years, and she models the core values of BGSU on a daily basis.

Respect for one another is a core value that Debbie puts into practice. Whether she is talking or emailing students, co-workers or other staff members her focus is on helping students to be successful. This year one of her personal goals was to follow her own designed 10-second rule. This rule is to take the extra few seconds when responding to someone, whether face-to-face or via email and give a clear explanation and/or all options if possible when answering a question. For example, sometimes The Learning Commons receives tutor requests from students for help with unusual subjects; ones that we don't typically get. Debbie will diligently email tutors, department contacts and instructors trying to find help for these students, not giving up till she has given them some way to get help.

Intellectual and personal growth are an integral part of who Debbie is. She has read books on management to help her better understand the operation of the front desk and her interactions with students. Also, Debbie and I frequently share the books we are reading, and now we are not only reading books, but listening to them on our ipads, as well. Debbie looks for ways to improve herself and the operations of our office.

Debbie promotes creativity and innovation in both herself and in others. She is responsible for the training and scheduling of The Learning Commons front desk student employees. I frequently hear Debbie telling these employees to look for ways that The Learning Commons can be more efficient and serve students better. When several of us were getting frustrated because students and/or tutors would not email us back in a timely manner regarding the formation of study groups, one of her student employees came up with the idea that we could create a Learning Commons Google account and text students if we needed to connect with them quicker, since students normally respond to text messages faster than they do emails. This was put into practice and has been a real time saving benefit when setting up study groups. Without Debbie encouraging student workers to look for new and innovative ways of doing things, I don't feel this would have occurred.

Debbie's creative energy makes having her on your committee or team a real benefit. For example, thanks to Debbie and one of our graduate students, The Learning Commons came up with the idea of having Motivation Week the week after spring break. This event is designed to try and help students get motivated to finish the semester strong. During this event The Learning Commons has contests, giveaways, and speakers, and tutors and students are given opportunities to share

ways they get motivated. This year Debbie came up with the idea of putting motivational quotes on each study cubicle to reinforce positive environment we want to portray. Also, more recently Debbie was the creative person who organized the design and layout for The Learning Commons photo shoot, recruiting students and tutors to be apart of the many pictures that were taken for us to use in marketing materials.

Debbie takes her job and the responsibility of helping students seriously, and she is well deserving of the BG Spirit Award.



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Huron, OH 44839

Nominee: Kristin Hagemyer  
Office: Office of Research Compliance  
Campus Address: 309A University Hall  
Phone: 2-7724 Email: khagemy@bgsu.edu

**In 1,000 words or less, describe why this person deserves recognition for the "Spirit of BG" Award:**

This nomination is to recognize Kristin Hagemyer, Administrative Assistant, for the Spirit of BG Award.

I sincerely appreciate Kristin's "no drama" and positive attitude. Not only does this create a positive and productive working environment but her attitude influences others around her. Kristin can work with anyone and always gives everyone the benefit of the doubt. She sees the best in people. Also, no matter what the circumstances, she openly and frequently reminds others of how lucky we are to work at BGSU. When it is so easy to let others bring you down, Kristin brings people up.

Kristin's actions frequently reminded me of how lucky I am to have her on my team.

Nominator: Hillary Snyder, Ph.D. Phone Number: 2-7722  
Email: hmorgan@bgsu.edu Date: February 25, 2015



## **"Spirit of BG" Award Classified Staff Nomination Form**



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One University Drive  
Huron, OH 44839

Nominee: \_\_\_\_\_

Office: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**In 1,000 words or less, describe why this person deserves recognition for the "Spirit of BG" Award:**

Nominator: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_