**Monthly Summary – May 1, 2017**

PPD testing started on April 18th and ended on April 28th. The technical team will spend the week of May 1st – May 5th performing the Mock upgrade. This will allow us to test the go live activities and ensure the sequence and timing are correctly captured. The Functional areas will then perform high level validation activities to ensure the environment is stable. Planning continues for cutover weekend which begins May 26, 2017. The overall project is on target and trending green.

### Past Month’s Key Accomplishments
- **Environment:** Completed PPD build; completed PRD build for Mock.
- **Development:** Completed Grants Invoicing for Crystal to BI Publisher development; Continue to work on spreadsheet upload and email functionality (will not be ready for go-live).
- **Testing:** Completed PPD testing; issue tracking and resolution. There are still 6 issues that we continue to work on.
- **Project Management:** Planning for Mock and Go live continues.

### Upcoming Milestones
- Perform Mock.
- Complete Elastic builds.
- Continue to finalize go live plan and track changes.
- Complete issue tracking and resolution.
- Go Live!

### Project Milestones