

## IACUC POLICY AND PROCEDURE STATEMENT

**Policy/Procedure:** Principal Investigator Responsibilities

**Policy/Procedure ID:** 04-03-001

**Effective:** March 18, 2004

### A. Background

The Principal Investigator (PI) is the individual who officially signs and submits an IACUC protocol and oversees the research project described thereon.

### B. Policy

The PI is responsible for:

1. All individuals, with the exception of University Animal Facilities staff, (graduate students, undergraduate students, volunteers and any visitors they might bring into the facility to see or assist with the animals) who come into contact with the animals that are on the protocol.
2. Appropriate training of all personal working with the animals and documentation of that training.
3. All appropriate records and logs associated with the animals on the protocol. Records and logs must be kept in a location easily accessible by the UAF staff and the Attending Veterinarian. If the records are not kept in the room with the animals the location of the records must be posted in the room with the animals and communicated to the UAF Director.
4. Notifying University Animal Facilities of any personnel changes in the protocol, following approval of those personal changes.
5. Maintaining current approved IACUC paperwork related to the protocol.