

BGSU Firelands Governance Document Policy	Academic Committees	Curriculum Guidelines
Approved by:	Date Revised 2-20-07	FC 4012

PURPOSE

Defines some items to be considered by the Academic Affairs Committee when reviewing curriculum modification requests.

POLICY

1. Ohio Board of Regents requirements and guidelines must be followed.
2. Course choices should be as open as possible. Requests for restrictions to a particular course offering should be based on particular needs of a given degree program.
3. Balance should be sought between flexibility and marketability while maintaining academic quality and appropriate rigor. Students should have options that allow them to select courses that may contribute to a particular interest or specialization in their field. However, this flexibility should be balanced by consideration of the expectations of a graduate by the marketplace.
4. Transferability to baccalaureate degree programs is a priority. Courses that transfer well should be used whenever possible. In degree programs allowing for non-transferable courses, such courses should be kept to a minimum. Non-transferable courses should be supported by rationale related to the goals or career requirements of the program.
5. When developing associate degree programs for Firelands that are based on BGSU bachelor's degree programs, lists of courses approved for the bachelor's degree program(s) shall be used when developing lists of elective course(s) for the associate degree program in order to ensure maximum "two plus two" fit.
6. If a program takes longer than two calendar years to complete, that information must be stated in all promotional material.
7. When making a proposal for a new associate degree, the proposal must contain 15 credits of required course work that are different from those in any existing degree. Programs that are seeking to make a transition from one degree to another may be granted exemptions for a specified time period.