

Student Biweekly Compensation or Commission Timesheet

This form needs to be filled out and signed each week for students that are on a Biweekly Compensation or Commission hire. It should be retained by the Employing office for 3 years after the student's termination.

Student BGSU ID#: _____

Supervisor's Name: _____

Employee Record #: _____

Department ID #: _____

Employee Name: _____

Department Name: _____

Employee Signature: _____

Supervisor Signature: _____

Date	In	Out	In	Out	Total Hours & Minutes (in decimals)
Total Time					

Additional Comments: