

Greek Village Supplemental Community Living Standards

Introduction

Students living in the Greek Village are considered part of the on-campus residential community. Residential students living in this community are expected to foster a positive community environment, we expect each student to be sensitive and respectful of the rights and interests of others, be personally honest and never place another member of the community in jeopardy or at risk.

As such, the Community Living Standards found in the Student Handbook, are the rules and regulations that govern community living at BGSU. These rules and regulations are applicable to those students living in the Greek Village. However, due to the unique design of the chapter houses, supplemental regulations are required. This document covers those additional policies. Enforcement of this supplemental document is covered by the Student Code of Conduct, Section 6.A.4. – Other Published University Policies.

1. Break House Inspections

Routine and mandated house inspections may be necessary to verify the following: acceptable standards of safety and hygiene, observance of University residence policies and procedures, University regulations and requirements of public law, and maintenance and repair of equipment. Residence Life staff may conduct housing inspections prior to the departure of residents during extended break periods, along with the assistance of chapter leadership, (President or House Manager).

2. Chapter Room Doors

The double doors leading to the Chapter Room in the 12 and 18 bed houses automatically close based on architectural requirements at construction. BGSU cannot provide chapters with door props for these doors. If the chapter wants the doors to stay open during events, we ask that you consider rubber door props and that no damage to the door is created. At no time should the Chapter Room doors that exit the building be propped open.

3. Decorations - Interior

Decorations that need to be hung on the walls such as composites should be requested through the Campus Operations work order system. Larger items such as TV's, mirrors, paddles, and other items must be reviewed by the Office of Residence Life prior to any installation. Chapters may request a review of the proposed installation via email at reslife@bgsu.edu.

a. Holiday Decoration

Holiday decorations including decorative trees and lights are permitted. Trees must be artificial and certified slow-burning or fire-resistant material. Lights are only permitted on the interior of the building and must be UL approved devices.

4. Decorations - Exterior

Exterior personalization of the house is not permitted without prior approval from Residence Life. If you have a request for an item on the exterior of the house, please email the request to reslife@bgsu.edu.

a. **Advertising**

Chapters are provided with black A-frames by BGSU to use for advertising. All other advertising must following the Office of Residence Life's posting policy.

b. **Banners**

Banners will not be permitted to be hung from the exterior of the house, including from any window or tied to columns.

c. **Chapter Letters**

Chapter Letters will be allowed to be displayed outside during sanctioned chapter events only and must be removed at the conclusion of the event. Chapters Letters must be kept in an appropriate condition. Chapters and are asked to comply with any request to move or remove any signage.

d. **Door mats**

Door mats have been provided at the interior and exterior entries by BGSU. These mats should remain in place and should not be removed.

e. **Flag poles**

Flag poles have been provided at each house so that a chapter flag can be flown. Flags that are 36" by 60" are recommended, and the pole's provided fasteners are adjustable. Chapters are reminded to remove there flags from the holders during the evening hours and breaks to prevent damage or theft.

f. **Use of Paint**

Chapters will be held financially responsible for any paint damage or marks left on sidewalks, houses, patios, etc. outside the houses. When using paint, chapters need to use extreme caution, use tarps as drop cloths, and control overspray.

g. **Patio Furniture**

Patio Furniture packages provided by BGSU are the only furnishings that are permitted to be placed on the exterior of the building. (These packages are currently being developed and will be made available to the chapters as soon as possible.)

h. **Propane Grills**

Propane grills that are purchased new, are allowed at the back patio. I-bolts are installed that the chapter may use to chain the grill in place to deter theft. Propane may not be stored in the chapter house.

5. Doorbell

Every house has been provided a wireless electronic doorbell by BGSU. Chapters can choose to use the doorbell at their own discretion. Should a chapter decide not to utilize this feature, they should unplug the interior receiver. The button installed on the exterior door should remain installed.

6. Elevators

Two-story houses are equipped with elevators which are designed for limited use. These elevators are designed to meet the needs of individuals with disabilities. They are residential style elevators, and not designed to carry freight. Elevator use on move-in to transport personal property to second floor areas will not be allowed. Elevator use will be restricted to students who have a documented need on file with the Office of Accessibility Services. A check out process for a temporary elevator use for guests with disabilities is available. To utilize this process, you must speak with a residence life staff member at the Conklin Hall Front Desk.

7. Fire Alarms

If a student sets off the smoke alarm in their individual bedroom (from something such as aerosol spray), only a localized alarm will sound inside their bedroom until the air clears. BGSU Police will also respond. Should any public area (hallway, kitchen, living room, chapter room, etc.) smoke/heat detector be triggered, or a pull station be activated—the entire building fire alarm will activate and all houses in that building (3-4 houses) will need to evacuate the building until BGSU Police and BG Fire Department provide an “all clear.”

8. First Floor Bathrooms

Any single use bathroom in houses may be used by any gender, although chapter rules about guests may further govern these bathrooms.

9. House Phone

A phone is provided in every house by BGSU. A list of house phone numbers will be updated and shared annually with all chapters.

10. Housekeeping, Trash, & Recycling

BGSU will clean all bathrooms daily through the week. All paper products in the bathrooms will be provided. Spot checking of flooring and other public areas will also be done daily. A more thorough cleaning will be conducted in public areas weekly and per a set schedule. Student bedroom trash and recycling must be removed from the house by the student. Public area trash will be taken out by custodians; however, chapters need to remove trash and recycling following gatherings. A vacuum will be provided by BGSU and left in the laundry room.

11. Kitchens

To use the dishwasher, chapters will need to provide dishwasher detergent and rinse-aid in order to properly run the appliance. Refrigerators all have ice-makers. Microwaves are also provided in each house. Chapters should consult the “*Kitchen Usage Guide*” located on the wall of each kitchen for further policies on usage.

12. Laundry Rooms

Machines in the laundry room of each house are for the use of the in-house members only, as their room rate covers the use of the machines. Out of house members are not permitted to utilize the laundry rooms for their personal use. Use of the laundry areas by out of house members or other guests will be considered theft and be referred to the campus’s student conduct process. See the student code of conduct for more details.

13. Mail

Students living in the house will receive mail at Conklin in a shared mailbox. Chapter mail will be delivered to the chapter’s student organization mailbox in the Bowen-Thompson Student Union.

a. The addresses are:

- i. **Chapter Mail Address** Full Chapter Name *For example* □□ *Alpha Sigma Phi* Bowling Green State University *Bowling Green State University* 401 BTSU 401 BTSU Bowling Green, OH 43403 *Bowling Green, OH 43403*
- ii. **Individual Student Address** Student Name *For example* □□ *Freddie Falcon* Building# - House#, Chapter Name, Student Room # *01-GT04 Alpha Sigma Phi, #101* Bowling Green, OH 43403 *Bowling Green, OH 43403*

14. Personal Entry Devices

a. **Out of House Members**

At the start of the academic year, the Office of Residence Life will make PEDs for all out-of-house student members. Out of house members may come to the Conklin Hall front desk to individually sign for and pick up their PED. These PEDs are individually assigned to each student and will work during the time that classes are in session and the houses are open to in-house residents. PEDs are to be returned at the end of the academic year to the Conklin Hall Front Desk. Chapters must verify membership rosters with Fraternity & Sorority Life prior to the start of the school year.

b. **Advisors**

Residence Life will create an individual PED for every advisor or local house corporation member registered with Fraternity & Sorority Life. If the advisor already has a PED, we can activate it.

15. Ritual Closets

Ritual closets are spaces assigned by the chapter in the house to serve as a storage location for chapter ritual objects. If a Chapter has designated the closet be lockable, keys will be available for pick up at beginning of the academic year to chapter leadership, (President or House Manager), and shall be returned at the end of the

academic year to Conklin Hall Front Desk.

16. Thermostats

Thermostats in each house have a set-point, and may be adjusted up or down by 3 degrees. There are also thermostat zones in the 12- and 18- bed house. Labels at each thermostat will clarify each zone.

17. Upholstered Furniture

Any upholstered furniture being brought in to the houses must meet the Class I requirements of the U.S. Department of Commerce Commercial Standard 191-53, California Flammability Bulletin 117, or Class A-ASTM-E84. Used, upholstered furniture will not be permitted in any of the houses' common areas.

18. Window coverings

Window coverings are provided by BGSU. Exceptions to this are side-light windows at the front doors, and second floor windows in the entry foyer. Chapter room windows have pull down cellular shades, while the exit doors in the 12 and 18 bed units have a 3 millimeter privacy film installed. Other windows have received horizontal mini-blinds.