FALCON HEIGHTS
2020 MOVE-IN PACKET

Your health and safety is our top priority during your move. It is important you read through this move-in packet in full detail prior to your move to ensure you are aware of all the protocols we have put in place to keep you and your neighbors safe and ensure the smoothest move possible.

BEFORE YOU ARRIVE:

- You need to complete the personal health/wellness check, which is outlined on the University’s Return to Campus web page and sign the Student Community Commitment.
- DO NOT come to campus if you are showing COVID-19 symptoms as outlined by the CDC. Please contact our office at 419-372-2011 if you are unable to move-in for this reason.
- DO NOT bring someone with you to campus if they are showing COVID-19 symptoms as outlined by the CDC.
- Bring hand sanitizer and face coverings. You are REQUIRED to wear a face covering (covering your nose and mouth) during move in AT ALL TIMES in the public areas on campus. If you have a guest with you, they must also wear a face covering at all times. This includes outdoor public spaces as well.
**TABLE OF CONTENTS**

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARING FOR YOUR MOVE &amp; CHECK-IN</td>
<td>1</td>
</tr>
<tr>
<td>CHECK-IN PROCESS</td>
<td>PART 1</td>
</tr>
<tr>
<td>CHECK-IN PROCESS</td>
<td>PART 2</td>
</tr>
<tr>
<td>RESIDENCE HALL ARRIVAL</td>
<td>4</td>
</tr>
<tr>
<td>GUESTS DURING MOVE-IN</td>
<td>5</td>
</tr>
<tr>
<td>PARKING &amp; SHUTTLES</td>
<td>6</td>
</tr>
<tr>
<td>TRASH &amp; RECYCLING</td>
<td>7</td>
</tr>
<tr>
<td>DINING SERVICES</td>
<td>8</td>
</tr>
<tr>
<td>BGTV</td>
<td>9</td>
</tr>
<tr>
<td>ACTIVITIES &amp; EVENTS</td>
<td>10</td>
</tr>
<tr>
<td><strong>VEHICLE SIGN</strong></td>
<td><strong>11</strong></td>
</tr>
</tbody>
</table>

**IMPORTANT!** The last page needs to be printed and filled out before you arrive to campus and placed on your dash.

---

**OFFICE OF RESIDENCE LIFE**

470 Math Science Building  
419-372-2011 | reslife@bgsu.edu
PREPARING FOR
YOUR MOVE & CHECK-IN

Make sure your bill is paid in full. You will not be able to check in until you have been cleared by the Office of the Bursar.

It is VERY important you don’t overpack. You can bring two vehicles with you, but don’t bring more than what can fit into a compact car.

If you bought new items for your room, take everything out of the original packaging and assemble before you get to campus. This will speed up your move and there will be less trash to walk down to the dumpsters.

Only bring items you and one guest can carry. Volunteers will not be available to assist you.

Only bring people who can assist you with your move. You will only be able to bring one guest in the building at a time. Everyone else will need to remain in the vehicle in long-term parking or away from the residence halls to avoid crowds where others are trying to move-in. Learn more on page 5

Print and fill out the vehicle sign on page 11 and place it in your windshield BEFORE you get to campus. This will help our staff direct you through the drive-thru check-in process.

Check-in will take place in the Stroh Center parking lot. DO NOT go to your residence hall prior to going through check-in.

DRIVE-THRU CHECK-IN AUG. 20-25
Stroh Center Parking Lot | Rain or Shine
1535 E. Wooster St., Bowling Green, OH 43403.
When you arrive to campus, make sure your vehicle sign is filled out and placed on your windshield.

Enter Bowling Green from I-75 and head West on Wooster Street toward campus.

When you are speaking to our staff throughout the check-in process, we ask that everyone in your vehicle wears a face covering.

No one should get out of the vehicle during check-in.

Check-in will be easier if the student is sitting in the driver seat or front passenger seat.

Enter Bowling Green from I-75 and head West on Wooster Street toward campus.

Follow the signs to the drive-thru check-in parking lot at the Stroh Center.

Have your BG1 Card, or photo ID if you don't have one, ready to show at check-in. If you have not been given a BG1 Card, you will receive yours when you check-in.

When you are speaking to our staff throughout the check-in process, we ask that everyone in your vehicle wears a face covering.

Our staff and volunteers will direct you through the parking lot to your residence hall check-in location.

CHECK-IN PROCESS
PART 1

You signed up for a move-in appointment hour. This is the hour we are expecting you to arrive at the Stroh.

Example: If your move-in appointment is at noon, you should arrive between 12-1 p.m.

If you are late or early, you may be asked to wait in a designated parking lot until vehicle traffic at your building slows down.

When you arrive to campus, make sure your vehicle sign is filled out and placed on your windshield.

No one should get out of the vehicle during check-in.

Check-in will be easier if the student is sitting in the driver seat or front passenger seat.

Enter Bowling Green from I-75 and head West on Wooster Street toward campus.

Follow the signs to the drive-thru check-in parking lot at the Stroh Center.

Have your BG1 Card, or photo ID if you don't have one, ready to show at check-in. If you have not been given a BG1 Card, you will receive yours when you check-in.

When you are speaking to our staff throughout the check-in process, we ask that everyone in your vehicle wears a face covering.

Our staff and volunteers will direct you through the parking lot to your residence hall check-in location.

DRIVE-THRU CHECK-IN AUG. 20-25
Stroh Center Parking Lot
1535 E. Wooster St., Bowling Green, OH 43403.
When you enter the parking lot, you will be directed to your residence hall check-in tent.

At the tent, you will be greeted by a Residence Life staff member who will ask to see your BG1 card (or photo ID). DO NOT get out of your car.

**Once they have confirmed you have been cleared by the Bursar to move-in, they will check you in and give you the following:**

- Room Key(s)
- BG1 Card (If applicable)
- Personal Entry Device (PED) (If applicable)
- Driving map and will go over unloading zone & long-term parking information
- Room Condition Report
- 1 Student wristband
- 1 Guest wristband – Learn more on page 5
- Welcome packet from campus partners

After our staff has answered any questions you may have, our staff will connect with your residence hall to ensure the unloading zone is not too crowded.

- If the unloading zone is not too crowded, you will be deployed to your residence hall.
- If the unloading zone is too crowded, you will be asked to park in the waiting area and will be deployed once the traffic at your building has cleared.

When you are deployed to your residence hall, please follow the directional signs and map. Do NOT make any detours or stops along the way.
When you arrive at your residence hall, someone will greet you at your vehicle and ask for your vehicle sign and will write your arrival time on it.

- You will have 15 minutes to unload the vehicle and move it to long-term parking (Lots R, 5 & 12)
- You will have a two-hour window, from the time you arrive at your building, to have a guest assist you inside your residence hall.

Learn more on page 5

Once your vehicle has been checked in, you can grab a cart or use your own to unload your vehicle. Make sure one person stays with your vehicle at all times while unloading.

You and your guests must wear a face covering while unloading your vehicle and at all times in the building, with the exception of your private room.

After 15 minutes, please move your vehicle to long-term parking.

Please note, if you are keeping a vehicle on campus, you will need to leave your car in Lot 12 after you move-in, which is the residential student parking lot.

Learn more on page 6

Before entering the building, you and your guest must be wearing a wristband. (Orange = Student | Green = Guest)

Please keep 6 feet apart from others while waiting for the elevator. You will not be permitted to ride the elevator with anyone else except for your guest.

Once you are in your room, inspect your room and fill out the Room Condition Report you received at check-in and return it to the front desk to receive your mailbox code.
GUESTS DURING MOVE-IN

When you check in, you will receive an orange wristband for you. If you have a guest with you, you will also receive one green wristband.

You will only be permitted to bring a guest into your building if you are wearing your orange wristband. And, your guest will only be permitted inside the building if they are wearing a green wristband and you are accompanying them.

If you have a second guest you would like to enter the building during the two-hour move-in window:

- Walk the first guest down to the front desk
- Our staff will remove the green guest wristband and they will be asked to leave the building
- Once removed, a new green wristband will be given to you to distribute to your second guest and your second guest will need to put it on BEFORE they enter the building

- No more than one guest will be permitted inside the building at a time and you can rotate between a maximum of two guests

If you brought more than one person with you, they are NOT permitted to hang around the building outside.

While you and your one guest are in the building. Anyone else you have brought with you will need to remain in your/their vehicle in long-term parking, or away from any of the residence halls to ensure proper physical distancing and not in the way of others moving.

After your two-hour window, the COVID-19 guest policy will be in effect and no guests will be permitted inside the building or in your residence hall room.

Public restrooms will be available in the Student Union for guests not assisting with move-in.
Long-term parking will be available in parking lots R, 5 & 12.

**If you are keeping your car on campus, your parking lot is also Lot 12.**

Shuttles will run from 8 a.m. to 6 p.m. on Aug. 20-25 and will be available for students and families assisting with move-in and accessibility purposes.

Two shuttles will be running at all times and will take the same route.

Everyone must wear a face covering while waiting for and on the shuttle.

If you bring more than one guest, we recommend having them wait in your/their vehicle in long-term parking until they are ready to leave. Guests will not be permitted to wait outside of the residence halls.

---

**RESIDENCE HALLS**
1. Centennial Hall
2. Conklin Hall
3. Falcon Heights
4. Founders Hall
5. Greek Village
6. Kohl Hall
7. Kreischer Quad
8. McDonald Hall
9. Offenhauer Towers

**Shuttle Stops**

**Public Bathroom | Student Union**

**Drive-Thru Check-in | Stroh Center**

**PARKING SERVICES**
Purchase your parking permit online at bgsu.edu/parking
001 College Park | 419-372-2776
TRASH & RECYCLING

Did you know one wrong item in the recycling bin contaminates the entire load? For this reason, we have implemented a special trash and recycling process during move-in week. Please read through the following carefully prior to your move-in day.

RECYCLING & CARDBOARD BOXES

☐ During the school year, there will be recycling containers on each floor. But during move-in, those will be pulled. Containers for recyclable material, with the exception of cardboard, will be available in the lobby during move-in week.

☐ All unwanted cardboard boxes will need to be brought to the designated cardboard recycling containers outside of the residence halls.
  - Remove all packing materials of any kind
  - Flatten/crush all boxes
  - Take ALL trash out of cardboard containers, as it contaminates the entire load of cardboard

🚫 DID YOU KNOW? Pizza boxes are NOT recyclable!

TRASH

☐ Please place all trash in trash/landfill dumpsters outside.
  - Please do not put cardboard boxes in the trash/landfill dumpsters

BGSU BIKE RENTALS

Riding a bike is a safe, reliable form of individual transportation. BGSU Bike Rental offers a completely contact-free rental process from a fleet of well-maintained, sanitized bikes.

This affordable program lets you rent a BGSU bike for one semester or for the entire academic year. You’ll also reduce the overall carbon footprint with this emissions-free transportation!

bgsu.edu/bikerental
BGSU Dining is excited to have you on campus! If you are looking for information about on-campus dining locations and hours of operation, go to new.bgsudining.com/special-hours

**Between Aug. 19-25, the following dining options will be available:**

- Falcon’s Nest Food Court
- Oaks Dining Center, Carillon Place
- Starbucks
- Dunkin’
- Multiple Market convenience stores

You can learn more about on-campus dining locations at bgsu.edu/dining

If you have any questions about BGSU Dining, feel free to message them at @BGSUDining on Facebook, Twitter, or Instagram, or text them to 216-868-4424.

**BGSU DINING + STARSHIP**

The robot food delivery service, that launched last spring, has expanded the number of robots on campus, restaurant options and their delivery map!

If you are looking for a contactless food option, download the app today!

starship-bg.com
BGSU is now streaming BGtv to your residence hall, your mobile devices and streaming devices so you can watch your favorite shows ANYTIME, ANYWHERE on campus. bgsu.edu/bgtv

There are two ways to access your favorite shows when you live on campus:

1. Watch live TV in your room
2. Download the Stream2 app and watch on any device, enjoy 20 hours of personal DVR, custom channel lineup and more!

Both options are FREE!

Learn how to set up BGtv and more at bgsu.edu/bgtv
Fall Welcome is a collection of events meant to welcome first-year students to the Falcon family and welcome back returning students, staff and faculty!

We have included information below for the first-year student programming happening during move-in week while the returning students are moving in. Details about other events for all students will be available soon at bgsu.edu/fallwelcome

FIRST-YEAR STUDENT SIGNATURE EVENTS

Because these events are available to all first-year students which would require a large crowd to attend in person, these events will all be virtual this fall.

VIRTUAL TRADITIONS TOUR
Aug. 23
2 p.m.
Take an interactive tour of campus where you will meet BGSU’s Spirit Groups and learn about all of BGSU’s traditions, legends and fun stories!

CONVOCATION
Aug. 24
10:30 a.m.
Convocation is your official academic welcome to the University and celebrates the importance of academic excellence, innovation, integrity and discovery – all of the things that make the BG experience so unique. You will hear from current students, BGSU President Dr. Rodney Rogers, and other academic leaders. Learn about some of the University’s special traditions and history as you start your first semester at BGSU!

GET WITH THE PROGRAM
Aug. 24
Time Varies by Program
Get to know other incoming students and faculty in your department and major. Hear first-hand from your faculty about what it takes to be successful, as well as expectations, guidelines and resources that will be helpful to you throughout your BGSU experience.

Events are subject to change based on updated event guidelines.
VEHICLE SIGN
FILL OUT THE TOP HALF & PLACE ON DASH

GREEN FALCON HEIGHTS

ROOM #________

STUDENT NAME ________________

CELL PHONE #__________________

DO NOT FILL OUT BELOW
We will fill out the time for you.

ARRIVAL TIME ____________

- This is your move-in parking pass. Follow the GREEN route signs to get to your building. Students must park in Lot 12 after move-in.
- You will have 15 minutes to unload your items. Then you will need to park in long-term parking in Lot R, Lot 5 or Lot 12.
- Your guest will be granted access in the building for two hours after you arrive at your residence hall, if they are wearing a green wristband.