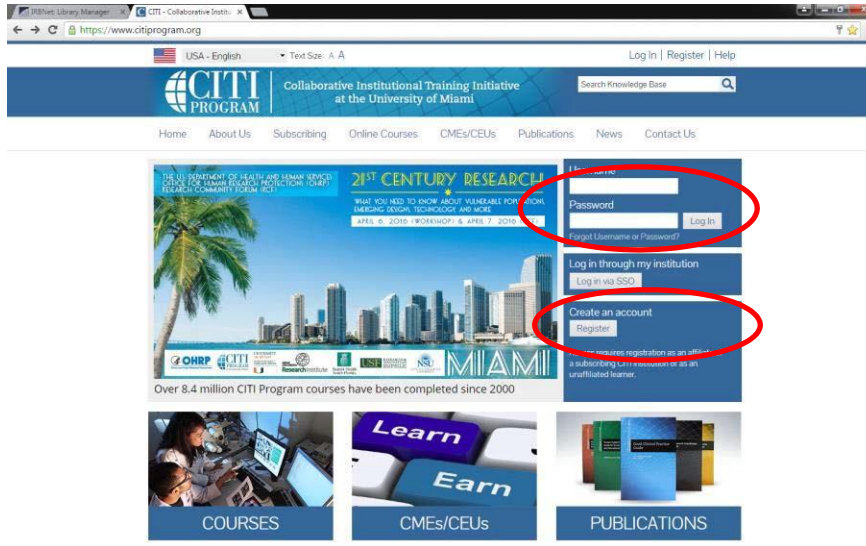
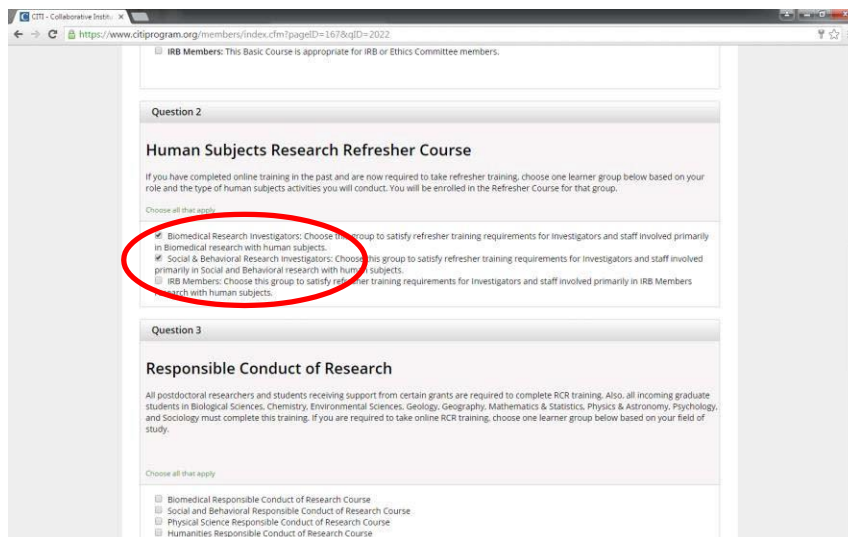


1. Go to <http://www.citiprogram.org>
2. If applicable, create an account if you have never logged in with citiprogram, otherwise log in with your username and password.



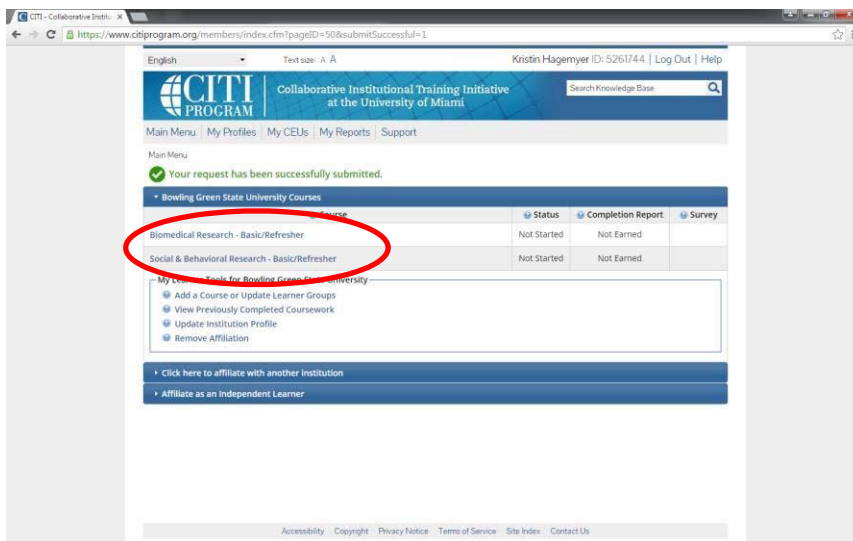
3. Click on “Add Learner Course”.
 - Choose Question 2 Human Subjects Research Refresher Course”
4. Choose your course:
 - Click the button for “Biomedical Research Investigators” or “Social & Behavioral Research Investigators” depending upon your field of study.



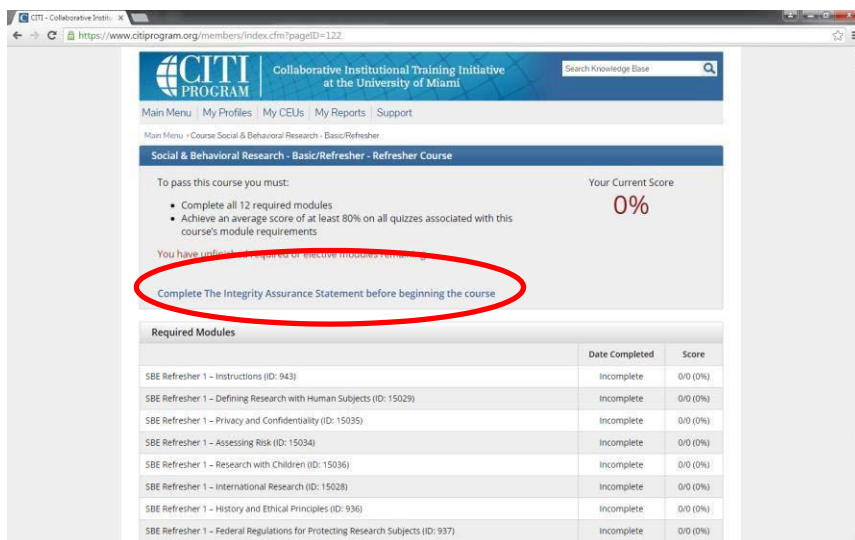
- Scroll down to the bottom of the page and click the “Continue” button.

5. Start course:

- Under “Course” click on the appropriate course choice.



- Click “The Integrity Assurance Statement” link, select the appropriate statement, and click “Submit”



- Read each module by clicking the blue, underlined title, and complete any associated exams.

The screenshot shows a web browser window with the URL <https://www.citiprogram.org/members/index.cfm?pageID=122&intStageID=104445>. The page title is "Social & Behavioral Research - Basic/Refresher - Basic Course". It displays the following information:

- To pass this course you must:**
 - Complete all 17 required modules
 - Achieve an average score of at least 85% on all quizzes associated with this course's module requirements
 - Supplemental modules, if provided, are optional and do not count towards passing the course or the overall score
- Your Current Score:** 0%
- You have unfinished required or elective modules remaining.**

A table titled "Required Modules" is shown below, with the first row circled in red:

Required Modules	Date Completed	Score
Almont Report and CITI Course Introduction (ID: 1127)	Incomplete	0/0 (0%)
Students in Research (ID: 1927)	Incomplete	0/0 (0%)
History and Ethical Principles - SBE (ID: 490)	Incomplete	0/0 (0%)
Defining Research with Human Subjects - SBE (ID: 491)	Incomplete	0/0 (0%)
The Federal Regulations - SBE (ID: 502)	Incomplete	0/0 (0%)
Assessing Risk - SBE (ID: 503)	Incomplete	0/0 (0%)
Informed Consent - SBE (ID: 504)	Incomplete	0/0 (0%)
Privacy and Confidentiality - SBE (ID: 505)	Incomplete	0/0 (0%)
Research with Prisoners - SBE (ID: 506)	Incomplete	0/0 (0%)
Research with Children - SBE (ID: 507)	Incomplete	0/0 (0%)
Research in Public Elementary and Secondary Schools - SBE (ID: 508)	Incomplete	0/0 (0%)

6. Once all training modules are completed you can print off a training completion certificate.

Note: If you need to go back and select a different course, go to “Main Menu” and then click “Add a course or update your learner groups”.

If you have any problems enrolling or accessing the training, please contact the Office of Research Compliance at (419) 372-7716 or orc@bgsu.edu.