

Graduate Non-Degree Application Instructions

Graduate Non-Degree Student

A student who has earned a four-year degree in higher education and who wishes to enroll in graduate or undergraduate courses without pursuing another degree may enroll as a Graduate Non-Degree Student. Such a student is not limited to the number of graduate or undergraduate courses which may be taken at the University. However, for students enrolling in graduate classes, only **nine** graduate hours will transfer to a graduate degree program. There is no application fee when applying as a Graduate Non-Degree Student.

In most instances Graduate Non-Degree students are NOT eligible for federal financial aid. For example, students taking classes in order to raise their GPA in order to be admitted into a graduate program are not eligible for federal student loans. Students who are taking courses while waiting to be admitted into a graduate program or if the school is waiting for your GRE test scores are also not eligible for federal student loans.

Eligibility for financial aid can be determined by downloading “Degree Holder Guest Non-Degree Student Programs Review Form” found at:

www.bgsu.edu/financial-aid/financial-aid-forms.html

In accordance with the Right to Privacy Act of 1975, Public Law 93-x579, Section 7, applicants for admission are requested to voluntarily report their social security number on this form. The number is used for identification and recordkeeping purposes. Bowling Green State University is committed to equal opportunity for all and does not discriminate in admission or access to, or treatment or employment in, its programs and activities on the basis of race, sex, color, national origin, religion, creed, age, marital status, sexual orientation, mental or physical disability or veteran status. The Office of Equity, Diversity and Immigration Services, 303 McFall Center, BGSU, is responsible for University compliance with all relevant statutes, including the Title IX, Section 504 and the Americans with Disabilities Act.

Formal Undergraduate/Graduate Admission to the University

Any student wishing to earn a degree at Bowling Green State University must apply for formal admission to the University. Deadlines for submitting applications for admission to a term often occur several months before a term begins. The student should contact The Graduate College, 120 McFall Center (419-372-2791) regarding questions about the application procedure. To apply, visit the website: <http://www.bgsu.edu/graduate/admissions.html>

Any questions about enrollment can be directed to the Office of Registration and , 110 Administration Building (419-372-4444) or on the web at: www.bgsu.edu/registration-records.html

Teacher Certification/Licensure Coursework

A student cannot receive federal financial aid for optional courses the student elects to take for professional recognition or advancement. This includes taking courses for advanced educator licensure or endorsements, or for initial courses recommended by the school but not required for certification/licensure or renewal/re-licensure.

A student may receive Federal Direct Loans if enrolled (at least six credit hours) in a required teacher certification/licensure program. To qualify, the program must be required for initial PK-12 teacher certification/licensure or renewal/re-licensure in the State of Ohio.

Financial Responsibility

As a student enrolled in classes at Bowling Green State University, I agree to assume full financial responsibility for all charges incurred on my student account whether I attend the classes or not. I further understand that my failure to be fiscally responsible may result in service holds, late fees, collection actions by BGSU, the Ohio Attorney General’s office or other third party agency, unfavorable credit bureau filing and/or litigation and I will assume all costs associated with such actions.