Graduate Assistant
Outdoor Program

Position Summary
In this position the Outdoor Program GA will assist with the planning, management and evaluation of off-campus, outdoor adventure trips and events, the indoor climbing wall, Freshman Wilderness Experience and the teambuilding and group initiatives programming offered by the Outdoor Program. General Duties include planning, implementing, and evaluating current and future elements of the program.

Essential Duties, Tasks and Abilities
• Assist in the recruitment, training, and evaluate outdoor trip and climbing wall staff, as well as practicum students
• Supervise and manage the Outdoor Program Trip and Climbing Wall Staff
• Assist in Climbing Wall Program Planning and Operations.
• Directly manage the Adrenaline Youth Climbing Club
• Assist in the development, implementation, and evaluation of Outdoor Program Trips and Workshops
• Assist in creating, facilitate, and evaluating a group initiatives and team development programs
• Assist in maintaining, repairing, recording and renting outdoor equipment
• Maintain, records, and tabulate participation numbers and program evaluation data
• Assist in the promotion of all areas within the Outdoor Program
• Attend regularly scheduled Recreation and Wellness staff meetings
• Coordinate and implement the Freshman Wilderness Experience along with the Outdoor Program Director.

Provide other duties as needed, including
• Attend professional and student staff meetings.
• Support Student Employee Board (SEB) and Student Development and Leadership (SDL) activities.
• Respond to questions regarding Outdoor Program business.
• Assist with the instruction of PEG outdoor based courses.
• Assist with summer camp and school’s out camps as a counselor during wall based activities.

Knowledge, Skills and Abilities
• Bachelor’s degree in recreation administration, environmental studies, or related area.
• Wilderness First Responder (WFR) certification preferred.
• Experience with Climbing Wall operations
• Expertise in a minimum of 2 outdoor skill areas, i.e. climbing, kayaking, rappelling, caving, backpacking, etc.
• Strong instructional and leadership skills
• Understanding of risk management procedures
• Strong customer service skills including interpersonal and presentation abilities

Requirements
• Acceptance into BGSU Graduate College Degree program in HMSLS

Supervision
• Supervised by the Assistant Director for Outdoor Program

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