



Hilton Garden Inn
6165 Levis Commons Blvd
Perrysburg, OH 43551

Tammi Kettman – General Manager

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Front Desk: Phone 419-873-0700 Secure FAX: 888-976-5978

Web Link: [Hilton Garden Inn - Perrysburg](#)

Contract# 7010

GUEST ROOMS:

ROOM TYPE	ROOM RATE	City Tax	TOTAL
Standard Double/Queen	\$129.00	4%	\$134.16
Standard King w/ Sofa Sleeper	\$129.00	4%	\$134.16
Suites	\$169.00	4%	\$175.76

*** Rates are available for BGSU guests, employees, friends and family ***

MEETING ROOMS:

Approximately 18,000 sq. feet of meeting rooms available for rent. No room rental rate if lunch or dinner is served. No outside food permitted. Food can be catered by Hilton Garden Inn’s Executive chef. If meal is not purchased room rates range from \$200 - \$1000/day

HOTEL FEATURES:

- 11.3 miles from campus
- Free WIFI
- Made to order breakfast for \$10.95
- Fitness room
- Indoor Pool

METHOD OF RESERVATION:

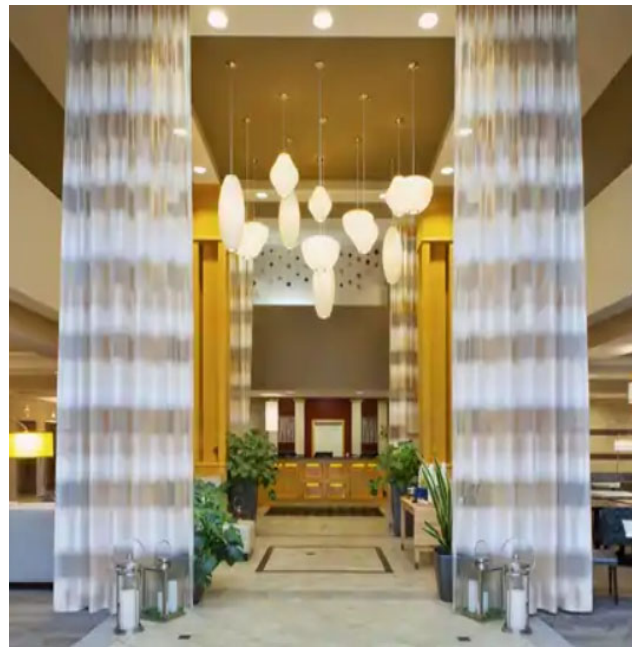
The primary form of reservations will be made using a PCard. A BGSU employee will contact the front desk and provide the following information: PCard number, BGSU employee name and the department they work in, the guest’s name that will be checking in, and guest’s arrival and checkout dates. The front desk will email the reservation to the BGSU employee. Upon check-in the guest of BGSU will provide their personal credit card as they will be responsible for all incidental purchases accumulated during their stay. The BGSU guest will not have a copy of the BGSU PCard that was used to make the reservation. The PCard information will be kept in the hotel’s computer system under the reservation.

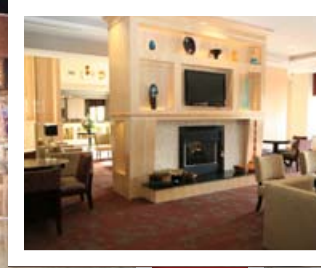
GUEST ROOM CANCELTION POLICY:

All room reservations must be guaranteed by a credit card. Failure to cancel a guaranteed reservation by 48 hours prior to arrival or occupy the room will result in a charge of one night’s room and tax.

MEETING ROOM CANCELATION POLICY:

<u>Date of Decision to Cancel</u>	<u>Resulting Charge</u>
Date of Agreement to 91 days prior	25% of the total Food and Beverage Revenue
From 61 days to 90 days prior	50% of the total Food and Beverage Revenue
From 31 days to 60 days prior	75% of the total Food and Beverage Revenue
From 0 days to 30 days prior	100% of the total Food and Beverage Revenue





Hilton Garden Inn Toledo/Perrysburg

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Perrysburg, OH 43551
Tel: 419-873-0700
Fax: 419-873-0701
toledoperrysburg.hgi.com

Reservations

HGI.com
1-877-STAY-HGI

Hilton Direct[®]

For your next meeting, call Hilton Direct[®] at 1-800-321-3232 or the hotel direct at 419-873-0700 or visit toledoperrysburg.hgi.com



Location

Nestled in the upscale Levis Commons development offering shopping, dining and entertainment with easy accessibility to I-80, I-90, I-75 and I-475.

From Chicago take I-80/90 East into Ohio to exit 64. Follow 75 South to 475 North, exit 2. Turn left at top of ramp, at second stop light turn right onto Levis Commons Boulevard.

From Cleveland take I-80/90 West to exit 64. Follow 75 South to 475 North, exit 2. Turn left at top of ramp, at second stop light turn right onto Levis Commons Boulevard.

From Dayton take 75 North to 475 North, exit 2. Turn left at top of ramp, at second stop light turn right onto Levis Commons Boulevard.

From Detroit take 75 South to 475 South, exit 2. Turn left at top of ramp, at second stop light turn right onto Levis Commons Boulevard.

Facilities/Services

20,000 sq. ft. of flexible function space including a 9,800 sq. ft. ballroom, five additional meeting rooms as well as an outdoor patio
Complimentary wireless Internet access throughout the hotel and in all meeting rooms
Catering, audio/visual and conferencing services on property
184 guest rooms (including 10 suites)
Garden Bar and Grill[®] serving breakfast & dinner

Pavilion Lounge
Evening room service
Indoor pool and whirlpool
Workout facility and Stay Fit Kit[®] available for check-out
24-hour Pavilion Pantry[®] convenience mart
Complimentary 24-hour business center
Complimentary parking
Valet and self-laundry available

Guest Room Features

Complimentary wired & wireless Internet and secure, remote printing to the business center
Refrigerator, microwave oven and Keurig[®]
Large work desk with convenient desk-level outlets, adjustable lighting and ergonomic Mirra[®] chair by Herman Miller
Two telephones featuring voicemail and data port

Hair dryer, iron and ironing board
Flat screen HDTV with on-demand movies, video games and complimentary HBO[®]
USA TODAY[®] delivered each weekday morning
Innovative, easy-to-set alarm clock radio with adaptor for portable music player

Hilton HHonors[®]

Hilton HHonors is the only guest reward program that lets you earn both hotel points and airline miles for the same stay at more than 3,600 hotels worldwide.

With the Hilton HHonors Event Planner program, event planners can earn Points & Miles[®] for qualifying events. Ask your sales person for details.

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Meetings & Special Events Made Easy

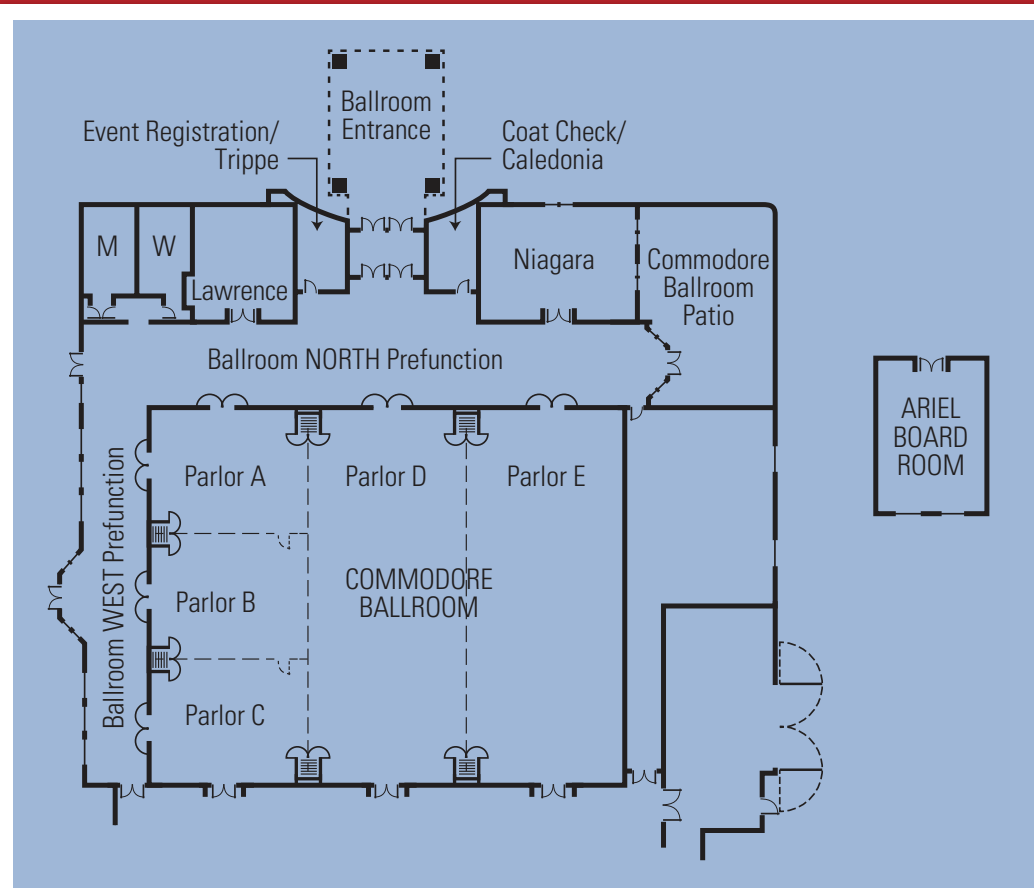
Our online Event Planning Tools give you control over your event:

View the current number of reserved rooms, make group reservations, plus view, download and print a guest reservations list at www.hgi.com/glm

Create your own seating styles/arrangements at www.hgi.com/floorplans

Build personalized group web pages that display your event details, maps, directions and enable guest reservations with your special rate at www.hgi.com/pog

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Room Capacities

Room Capacities	Area (ft.)	Dimensions	Banquet	Reception	Classroom	Theatre	U-Shape	Conference
Commodore Ballroom Prefunction North	2,900	133 x 20 x 11'	200	300	—	—	—	—
Commodore Ballroom Prefunction West	1,075	77 x 14 x 11'	80	100	—	—	—	—
Commodore Ballroom	9,856	112 x 88 x 16'	700	1,000	480	1,000	—	—
Parlor A, B, C & D	6,512	88 x 74 x 16'	400	650	320	725	—	—
Parlor D & E	6,512	88 x 74 x 16'	420	650	320	725	—	—
Parlor A, B & C	3,256	88 x 37 x 16'	210	325	160	360	—	—
Parlor D	3,256	88 x 37 x 16'	210	325	160	360	—	—
Parlor E	3,256	88 x 37 x 16'	210	325	160	360	—	—
Parlor A & B	2,146	58 x 37 x 16'	120	220	90	240	50	—
Parlor B & C	2,146	58 x 37 x 16'	120	220	90	240	50	—
Parlor A	1,073	37 x 29 x 16'	60	110	45	120	33	30
Parlor B	1,073	37 x 29 x 16'	60	110	45	120	33	30
Parlor C	1,073	37 x 29 x 16'	60	110	45	120	33	30
Niagara	850	37 x 23 x 11'	60	85	40	85	30	34
Lawrence	530	23 x 23 x 11'	40	55	25	55	18	20
Caledonia/Coat Check	220	18 x 12 x 9'	8	10	—	15	—	10
Trippe/Event Registration	220	18 x 12 x 9'	8	10	—	15	—	10
Ariel Board Room	790	33 x 24 x 11'	—	—	—	—	—	18
Commodore Ballroom Patio	1,000	40 x 25'	60	80	—	—	—	—

