



Fairfield Inn & Suites
1544 East Wooster Street
Bowling Green, OH 43402

Sami Abou-dahech – Owner

Front Desk Phone: 419.352.0033

Web Link: [Fairfield Inn and Suites - Bowling Green](#)

Contract# 5813

BGSU GUEST BUSINESS ROOM RATES:

| ROOM TYPE | ROOM RATE | City Tax | TOTAL |
|-----------------------------|-----------|----------|---------|
| Standard Double/Queen Suite | \$89.00 | 4% | \$92.56 |
| Standard King Suite | \$89.00 | 4% | \$92.56 |

BGSU EMPLOYEE PERSONAL ROOM RATES:

| ROOM TYPE | ROOM RATE | City Tax | TOTAL |
|-----------------------------|-----------|----------|----------|
| Standard Double/Queen Suite | \$99.00 | 4% | \$102.96 |
| Standard King Suite | \$99.00 | 4% | \$102.96 |

FEATURES:

- **1.3 miles from campus**
- **Free WIFI**
- **Free breakfast buffet**
- **Fitness room**
- **Indoor Pool**

METHOD OF RESERVATION:

The primary form of reservations will be made using a PCard. A BGSU employee will contact Fairfield Inn’s front desk and provide the following information: PCard number, BGSU employee name and the department they work in, the guest’s name that will be checking in, and guest’s arrival and checkout dates. The front desk will email the reservation to the BGSU employee. Upon check-in the guest of BGSU will provide their personal credit card as they will be responsible for all incidental purchases accumulated during their stay. The BGSU guest will not have a copy of the BGSU PCard that was used to make the reservation. The PCard information will be kept in the hotel’s computer system under the reservation.

CANCELATION POLICY:

Failure to cancel a guaranteed GUEST ROOM RESERVATION 24 hours before the day of arrival or occupy the room will result in a charge of one night’s room and tax.