

# RFQ Question and Answer List

## State of Ohio Standard Forms and Documents

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Project Name	Engineering Services - Pre-Qualified Consultant List	Project Number	BGU 146036
Project Location	Bowling Green State University Bowling Green, Ohio		

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Date posted: [Date]

Date revised: [If needed]

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Does this RFQ includes commissioning services?
  - A. Yes
2. How many A/E firms is BGSU going to select, how many where selected last time, and what are those firms?
  - A. Not sure, this will be based on qualifications of firms that submit, based on disciplines
3. Is BGSU looking only for an engineering firm that can provide ALL services or an engineering TEAM (ARCH + ELECTRICAL + CIVIL), what is BGSU's preference?
  - A. Submit per discipline (no Architectural Services) and BGSU will select on the project need(s)
4. Is this RFQ for engineers only, or for engineers and architects? The project name indicates "engineering services" but the primary services required indicate "disciplines by project type"
  - A. Engineers only
5. Is the RFQ just for the submitting firm?
  - A. Yes
6. Should a team be proposed which includes an EDGE consultant(s), or are we only required to submit the Commitment to Participate form?
  - A. Include EDGE partner with the RFQ, Commitment form will be completed at time of contracting
7. Is the Part G Matrix required with our submission? If so, what "Relative Scope of Work Requirements" should we use? (no criteria was listed in the RFQ).
  - A. Yes, those do have to be matrixes do need to be filled out and submitted. The scope of these projects will be less than \$1,000,000 and will mostly consist of various types of building renovations and/or site work. My suggestion is that you submit project/personnel information based on areas of your 'expertise' and provide the appropriate detail on those services.
8. My question pertains directly to the 5% EDGE goal listed on the RFQ. Due to the fact that no project or project scope is specified in the Engineering Services Pre-qualification list RFQ, are there specific services anticipated by the University that could be completed by an EDGE partner? Should we site who we will use to meet the EDGE goal on a project that is granted through the pre-qualified process despite not knowing the scope of the project?
  - A. Please refer to question #7, this should help to address your question.
9. Since the RFQ does not provide a "Scope of Work Requirements", are we required to complete the "Section F – Relevant Project Experience Matrix"? If so, what scope items would you like listed? Since the RFQ is not for a specific project, we don't know what consultants may be required or the EDGE status. Are we required to provide the

name of an EDGE consultant? Since the RFQ is not for a specific project, we don't know the proposed team for the organizational chart. Are we required to provide one?

A. Please refer to the answer in Question #7. Yes, please provide a team based on a project requiring multi-disciplines under the \$1,000,000 range.

10. Typical Requests for Qualifications indicate what applicants should include as relevant scope of work requirements in Section F – Relevant Project Experience Matrix. Are there particular items BGSU would like for us to consider in filling out this part of the 330?

A. Please refer to the answer in Question #7

11. With regard to the above referenced project number, will there be a commissioning authority on the Pre-Qualified Consultant List? If so, would we submit our qualifications to [ofcc.ohio.gov](http://ofcc.ohio.gov)?

A. Yes, you may submit as a commissioning agent

12. [Question]

A. [Answer]

13. [Question]

A. [Answer]

14. [Question]

A. [Answer]

15. [Question]

A. [Answer]

16. [Question]

A. [Answer]

17. [Question]

A. [Answer]

18. [Question]

A. [Answer]

19. [Question]

A. [Answer]

20. [Question]

A. [Answer]