



REQUEST FOR PROPOSAL

RFP # 8923

Medical Support Services

Due Date/Time: April 18, 2025

By 5:00 PM EST

I. Introduction to Bowling Green State University (BGSU)

Bowling Green State University offers a transforming and defining educational experience for its diverse community of nearly 20,000 students. BGSU provides a high-quality education that integrates personal growth, academic excellence and an environment that expands students' thinking and potential. The University is an international leader with top-caliber programs in the arts, business, education and human development, health and human services, musical arts, science and technology.

There is no shortage of ways for students to unlock their potential at BGSU. With more than 325 student organizations, 40 social fraternities and sororities, 56 intramural sports and 42 sports clubs, there is something for everyone. In addition to clubs and organizations, students can be a part of the fun by visiting the Student Recreation Center, which averages more than 2,000 students per weekday.

Students are strongly encouraged to take advantage of a co-op, internship or practicum. The Falcon Internship Guarantee provides internships or other experiential learning activities to every incoming first-year student who has completed the Falcon Internship Preparation Program. It is also common for undergraduates to participate in research, an opportunity that is unique to BGSU.

Nearly 9,000 students participate in service-learning and/or community service projects each year at BGSU, giving them one way to stand out from the crowd. Leadership opportunities, personalized career planning and interactions with caring faculty are other ways students can be part of something bigger than themselves — building their resumes and their character.

Bowling Green State University focuses on providing a quality student experience that changes lives and careers. Within our supportive campus community, faculty and staff make BGSU a special place for our students and our outstanding alumni.

Evidence of our success is also found in national rankings. BGSU was named a No. 1 public university for student engagement by the Wall Street Journal and Times Higher Education. The Economist ranked BGSU first among public universities in Ohio for boosting former students' earnings 10 years after college. Business Insider ranks BGSU the most affordable top-quality college in Ohio.

II. Introduction to Request for Proposal (RFP)

The purpose of this RFP is to promote prompt medical attention, high quality affordable care, and continuity of care to BGSU student-athletes. BGSU believes that contracting with a designated Provider as the sports medicine services Provider to BGSU Athletics, as outlined in this RFP, will help advance those goals. BGSU is committed to our student-athletes' safety and health and believes it can accomplish this commitment by providing a dedicated health care team of proper certification and medical authority to ensure injury prevention, immediate attention at the time of injury, and injury recovery. The specific needs and expectations for BGSU Athletics are described in Appendix A of this RFP Scope of Work.

Additionally, BGSU desires the selected Provider to render specialized medical care in the prevention, recognition, evaluation, and rehabilitation of students choosing to participate in University-sponsored auxiliary units (including University marching band members, BGSU club sports participants, and Spirit Program athletes). It is important to BGSU that a similar commitment is made to the health and well-being of these students. In order to provide a customized approach to each

unit's needs, BGSU is requesting providers to propose a solution to meet the needs of each of these units. The specific needs and expectations for these units are described in Appendices B-D of this RFP Scope of Work.

III. Overview of Anticipated Services

The chart below provides a high-level overview of the estimated hours anticipated to meet each unit's desired expectations. This table is provided for estimation purposes only and BGSU is in no way committed to the exact hours presented below. Interested parties should review in detail the included appendices and provide their proposal based on their expertise. See Appendices A-D for the full list of detailed expectations for each unit.

| Unit | Estimated Physician Hours per Year | Estimated PT Hours per Year | Estimated ATC only (no RN) Hours per Year | Estimated ATC and/or RN Hours per Year |
|---------------------|------------------------------------|-----------------------------|---|--|
| BGSU Athletics | 1,200 | 1,950 | 2,500 | 0 |
| BGSU Spirit Program | 0 | 0 | 413 | 0 |
| BGSU Club Sports | 0 | 0 | 0 | 415 |
| BGSU Marching Band | 0 | 0 | 0 | 198 |

IV. Award

This solicitation is being advertised with the understanding that BGSU reserves the sole right to award to one, some, or none of the Respondents who submit proposals in response to this RFP. As part of this RFP process, the University reserves the right to invite some, all, or none of the Respondents for interviews, demonstrations, presentations, and further discussion of their proposal. An award may be made to one vendor for all facets of the Scope of Work defined hereunder, or the University may award portions of the scope to multiple vendors. If multiple awards are made, it will be to the Respondents whose proposals, in the sole opinion of Bowling Green State University, represent the best overall value to BGSU in adequately providing the service requested in this Scope of Work.

Apart from the contact required for any on-going business at Bowling Green State University, **Providers are specifically prohibited from contacting any individual** at, or associated with, Bowling Green State University regarding this RFP. Provider communication shall be limited to ONLY the Purchasing contact(s) issuing this document. A Provider's failure to adhere to this prohibition may jeopardize or disqualify the Supplier's proposal at Bowling Green State University's sole discretion.

Proposal results will not be released until such a time a fully executed agreement is created, in accordance with Ohio Revised Code, Section 9.28(B). Public Records requests may then be requested in writing to Alexandra Felty of BGSU's Office of General Counsel (afelty@bgsu.edu).

V. No Exclusivity

BGSU reserves the right to use other Providers of sports medicine and/or medical imaging services when, in its sole discretion, BGSU determines that another Provider is needed to serve the goal of promoting prompt medical attention, high quality affordable care, and continuity of care to injured BGSU student-athletes.

VI. Compliance with Laws, Regulations, and Accreditation

- a. Each party agrees to comply with privacy laws, including FERPA and HIPAA, to the extent that they apply. In general, the parties expect that records created pursuant to this RFP will be treatment records that are excluded from the definition of “education records” under the FERPA regulation at 34 CFR 99.3.
- b. Each party agrees to comply with all relevant federal and state laws, including but not limited to the Anti-Kickback Statute [42 U.S.C. § 1320a-7b(b)] and the Physician Self-Referral Law, also known as the Stark Law [42 U.S.C. § 1395nn].
- c. BGSU shall not be obligated or required to refer any patient to PROVIDER or any subsidiary of PROVIDER or to obtain or receive any health care related services or products from PROVIDER or any subsidiary of PROVIDER. The parties understand and agree that each BGSU student-athlete has the right to choose their health care Providers.

VII. Insurance

A. PROVIDER Insurance

1. Throughout the term of this RFP, PROVIDER shall procure and maintain commercial general liability insurance (at least \$1 million per occurrence and \$3 million aggregate); professional liability/medical malpractice insurance (at least \$2 million per occurrence and \$6 million aggregate); workers’ compensation coverage as required by law; and proof of employer’s liability (stop gap) insurance (at least \$1 million).
2. PROVIDER shall provide commercially acceptable evidence of this insurance (ACORD form or equivalent) upon BGSU’s request.

B. BGSU Insurance

1. Throughout the term of this RFP, BGSU shall maintain commercial general liability insurance (at least \$1 million per occurrence and \$3 million aggregate); and professional liability insurance for licensed and supervisory staff while operating within the scope of their professional responsibilities (at least \$5 million per occurrence and \$5 million aggregate).

VIII. Proposal Requirements

Interested providers should submit proposals, including:

- a. A detailed description of the services offered

- b. Experience with both higher education institutions and collegiate athletic programs
- c. Resumes of key medical personnel
- d. Proposed staffing models and availability
- e. Cost structure and financial proposal
- f. Completed Appendix E

IX. Evaluation Criteria

Proposals will be evaluated based on:

- a. Qualifications and experience
- b. Depth of service offerings
- c. Cost-effectiveness and strength of financial proposal
- d. Availability and responsiveness
- e. Experience with higher education institutions and collegiate athletic programs
- f. Value-add strategies and offerings

X. Mandatory Pre-Proposal Site Visit

As part of this RFP process, BGSU will be holding mandatory pre-proposal site visits of locations included in this solicitation. Providers interested in submitting a proposal in response to this RFP are required to schedule a pre-proposal site visit with BGSU; the site visits are to take place during the **week of March 24th, 2025**. To schedule a time for the site visit, please send an email to Jacob Konecny (konecnj@bgsu.edu) that includes your company's name and the number of representatives from your company that will be present. Times be will available on a first-come-first-serve basis. A maximum of **three (3)** representatives will be allowed per Provider.

XI. RFP Schedule

| | |
|---|--|
| Date RFP Issued | March 14th, 2025 |
| Pre-Proposal Site Visit (mandatory, see info above) | Week of March 24th, 2025 (in-person) |
| Question Deadline * | April 1st, 2025 @ 5:00 PM |
| Question Responses Due | April 4th, 2025 @ 5:00 PM |
| Proposals Due | April 18th, 2025 @ 5:00 PM (sent via email to konecnj@bgsu.edu) |
| Interview Invitations | Sent from BGSU by May 2nd, 2025 |
| Interviews | Week of May 12th, 2025 |
| Selection/Negotiation Begins | Week of May 19th, 2025 |
| Contract Commences | July 1st, 2025 |

*** All questions must be submitted in writing to konecnj@bgsu.edu. Questions may not be directed to any other individual at BGSU. A Provider's failure to adhere to this prohibition may jeopardize or disqualify the Supplier's proposal at Bowling Green State University's sole discretion.**

Appendix A

BGSU Athletics Expectations

Appendix A: BGSU Athletics Expectations

1. The Head Team Physician will supervise the medically-related services of all volunteer BGSU team physicians and consulting Providers, including those in the following areas: dentistry, optometry, orthopedics, physical therapy, and podiatry.
2. The Head Team Physician shall serve as the final medical authority in determining a BGSU student-athlete's capacity to participate (e.g., medical disqualification and clearance to play). The Head Team Physician will serve as the final medical authority over, and have oversight of, all Athletic Trainer Certified (ATC) professionals and team physicians. If there is a difference of opinion among medical professionals the Head Team Physician will confer with the other professionals to seek to understand their perspectives but will retain final medical authority as to a BGSU student-athlete's capacity to participate.
3. The parties understand and agree that regular and effective communication and collaboration are essential to continuity of care of BGSU student-athletes. To that end, the Head Team Physician and Assistant Head Team Physician will timely and appropriately consult and professionally coordinate with BGSU Athletics staff as designated by BGSU, including the Assistant Athletic Director for Sports Medicine, the Director of Sports Performance, the Director for Student Athlete Mental Health Services, the Chief Well-Being Officer, the Deputy Athletic Director/SWA, and the Athletic Director.

A. Relationship / Medical Program Base Structure

1. As part of this relationship, it is expected that a tiered leadership structure exists for continued direction for the affected student athletes. The proposed structure may vary with each program offering but should include no less than two leaders (such as a Head Team Physician and an Assistant Head Team Physician) authorized to make medical decisions in the case of an injury, with one of the physicians designated as the "Head Team Physician".
2. Between them, the leading physicians shall conduct regularly scheduled walk-in "bump" clinics on campus a minimum of two times per month. PROVIDER will ensure that a member of the PROVIDER registration team is present at each "bump" clinic to ensure proper billing and documentation.
3. Either physician should be available via text/call daily for any assistance of athletic injury as needed.
4. Either physician should be available to perform physicals of prospective student-athletes as requested.
5. At least one of the physicians in the proposed staffing solution should be female.
6. PROVIDER will be compensated for medical services provided to BGSU student-athletes by the physician team through each BGSU student-athlete's insurance and will be responsible for all claims and billing. PROVIDER may detail personnel to BGSU Athletics facilities to handle billing as services are provided.

B. Accessibility - Other Providers/Specialists

1. When requested by BGSU Athletics, PROVIDER will coordinate with BGSU Athletics to ensure appropriate physician coverage for BGSU intercollegiate sporting events on a schedule as mutually agreed upon.
2. The parties understand and agree that it is important for all student-athletes to feel at ease with their health care Providers. To that end, PROVIDER will ensure that a minimum of one female health care Provider (such as a primary care physician or nurse practitioner) is available to provide direct coverage to women's sports teams, band, and club sports.
3. PROVIDER will provide priority scheduling (e.g., within one week) for medical specialists when needed.

C. Credentialed Physical Therapist

1. PROVIDER will provide a licensed physical therapist to work on the BGSU campus. This physical therapist will act as a reasonable and prudent professional in providing injured BGSU student-athletes with treatment and rehabilitation services (the "PT Services") in accordance with Ohio law and the guidelines and standards of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board.
2. PROVIDER will provide BGSU a quarterly claims report for PT Services provided.
3. BGSU will provide treatment space in Stroh and/or Sebo Center and the use of equipment and supplies needed for the PT Services.
4. BGSU and PROVIDER will establish a mutually agreed schedule for the PT Services. Hours will be based on the total number of injured BGSU student-athletes; will generally be scheduled between 8 a.m. and 5 p.m. Mondays through Fridays; and will reserve ten percent (10%) of hours for movement screening, injury prevention consultation, education, and/or partnership development with the Doctor of Physical Therapy program at BGSU. Previous engagements have provided a full-time PT to meet the University's needs – BGSU will welcome the opportunity to be provided a second full-time PT.
5. PROVIDER will provide the PT Services upon the referral of a physician for treatment and rehabilitation of second or third degree injuries.
6. PROVIDER will provide Progress Reports on the rehabilitation status of student-athletes to the referring physician and the BGSU athletic trainer(s) overseeing the sport. A Report for each student-athlete will be provided after each visit, and more often if requested by the physician or athletic trainer.
7. PROVIDER will be compensated for the PT Services through each BGSU student-athlete's insurance and will be responsible for all claims and billing.

D. Sports Orthopedic Surgeon

1. A Sports Orthopedic Surgeon should be available for game-day coverage and emergency situations to provide consultation, treatment, and surgical intervention for orthopedic injuries.

E. Sports Dietetics Services

1. The Provider is requested to provide one (1) FTE dedicated to BGSU Athletics that will be responsible for working with student-athletes and coaches on nutrition plans, dietary counseling, and performance optimization, which will serve as a member of the athletic department's Sports Performance Team.

F. Athletic Trainers and Continued Support

1. PROVIDER will cooperate with BGSU Athletics to maximize the number of collaboration agreements (as allowed by Ohio Rev. Code 4755.621) between BGSU athletic trainers and physicians employed by or otherwise professionally associated with PROVIDER.
2. Certified athletic trainers (ATCs) to work in coordination with BGSU Athletics and medical professionals to provide injury evaluation, treatment, rehabilitation, and preventive care for student-athletes.

G. Medical Imaging /EKGs of Student-Athletes

1. PROVIDER will use its best efforts to cooperate with BGSU in performing EKG testing of all BGSU student-athletes, when needed.
2. PROVIDER will use its best efforts to cooperate with BGSU in performing EKG testing of all new BGSU student-athletes.
 - a. Priority Scheduling for Imaging and Reading
 - i. PROVIDER will use its best efforts to ensure that a BGSU student-athlete can receive an MRI and/or X-rays within 24 hours of a request.
 - ii. BGSU expects that each MRI or X-ray will be read and radiologist dictation completed within 12 hours of the test.
 - b. Flat Rate Structure for Imaging and Testing
 - i. PROVIDER will work with BGSU to develop an agreed flat rate structure for MRIs, X-rays, EKGs, sickle-cell and ferritin lab testing, and other labs that BGSU commonly uses.

H. Mental Health Support

1. Support of the current Student-Athlete Mental Health Services structure, which includes supervision from the Director of Student-Athlete Mental Health Services and

primary services provided by the BGSU Counseling Center. When supplemental or higher level care is required, a referral will be made outside of the Counseling Center.

I. Complementary, Alternative or Integrative Health Practices

1. The Provider should grant access to complementary, alternative or integrative health practices including but not limited to message, acupuncture and spinal manipulation.

J. Sports Medicine Physician Fellows (if applicable)

1. If the provider has an accredited sports medicine fellowship program in primary care and/or sports orthopedics, fellows may participate in care under the supervision of experienced physicians

K. Event Attendance/Travel Accommodations

1. A Physician, Nurse practitioner or Certified Nurse Practitioner must be in attendance at all home men's/women's basketball games, volleyball games, soccer games, hockey games and gymnastics meets.
2. A minimum of two (2) physicians (1 general medicine and 1 orthopedic) must be in attendance at all home/away football games, including exhibition games, regular season, conference, postseason or playoff games.
3. For away football games, as well as any applicable postseason men's/women's tournaments with all BGSU sports, BGSU will be responsible for all travel arrangements and expenses of the travelling physicians.

Appendix B

BGSU Spirit Program Expectations

Appendix B: BGSU Spirit Program Expectations

The BGSU Spirit Program consists of the following teams:

- Cheer Team: 65-70 members
- Dance Team: 15-20 members

These student-athletes perform at various athletic events and university functions throughout the academic year, requiring sports medicine services similar to traditional varsity athletics.

Minimum Certification Expectation: Certified Athletic Trainer (ATC)

Year-Round Overview of Medical Support Needs

June – Early Season Prep

40 hours estimated

- Practices: 1-week training camp (mid-June)
- Events: n/a
- Medical Needs:
 - Injury prevention, taping, assessments, and recovery services (ice baths, stretching, etc.).
 - Additional Opportunities (after initial mobilization):
 - Coordinated Physical Clinics: Marching Band members would get physical from Provider at start of season (paid by students' insurance)

July – Preseason Prep

30 hours estimated

- Practices: 1-week training camp (late July/early August)
- Events: n/a
- Medical Needs: injury prevention, taping, and recovery services.

August – Fall Season Begins

55 hours estimated

- Practices: 4x per week, 3x weekly strength training – **approximately 12 hours of coverage per week needed**
- Events: Football games, pep rallies, university events – **approximately 6 hours of coverage for estimated 1 game in August**
- Medical Needs: Scheduled athletic training drop-in sessions at practice 2x per week for injury checks and taping, plus event coverage as needed.

September – November (Regular Season)

72 hours estimated per month

- Practices: 4x per week, 3x weekly workouts – **approximately 12 hours of coverage per week needed**
- Events: Weekly football and basketball games, additional university events – **approximately 24 hours of coverage for estimated 4 football games per month**

- Medical Needs: Scheduled athletic training drop-in sessions at practice 2x per week for injury checks and taping, plus event coverage as needed.

December – January (Nationals Training & Competition)

55 hours estimated per month

120 hours for Championship

- Practices: Twice daily (8 AM – 5 PM), including weekends – **approximately 40 hours of coverage per week needed**
- Events: National Cheer and Dance Championship (mid-January) – **full coverage for 5 days needed during competition**
- Medical Needs:
 - Intensive athletic training support during practices and competition, including taping, injury prevention, and rehabilitation.
 - Travel with the team to Orlando, FL for competition (covered by Spirit Program fundraising efforts).

February – March (Post-Season)

25 hours estimated per month

- Practices: 3x per week, 2x weekly workouts – **approximately 4 hours of coverage per week needed**
- Events: Basketball games, recruitment, and university functions – **approximately 9 hours of coverage for estimated 3 home basketball games per month**
- Medical Needs: Continued athletic training support during scheduled practice times and events as needed.

April – May (Offseason & Preparations for Next Season)

16 hours estimated per month

- Open Gym: Weekly sessions for returners and new team members – **approximately 4 hours of coverage per week needed**
- Events: n/a
- Medical Needs: Monitoring and follow-up for any ongoing injuries or rehabilitation needs.

Total Estimated Hours for BGSU Spirit Program:

413 hours estimated per year

Type of Presence Requested

| Activity/Event | Required Presence |
|------------------------------------|---|
| Cheer & Dance Practices | Scheduled presence 2x per week, available for on-call services |
| Football Games (Home & Away Games) | Available for on-call services – approximately 6 hours of on-call coverage per game needed |
| Basketball Games (Home Games Only) | Available for on-call services – approximately 3 hours of on-call coverage per game needed |
| Nationals Training (Dec-Jan) | Scheduled presence |
| Nationals Competition | Yes (travel required) |

| Activity/Event | Required Presence |
|------------------------------|--------------------------------|
| Summer Practices (June/July) | Available for on-call services |
| Open Gyms (April/May) | Available for on-call services |

- Scheduled Drop-In Coverage at Practice: Athletic trainers do not need to be present at every practice but should be available twice per week for scheduled injury check-ins and treatment.
- Nationals Coverage: Scheduled presence required at practices leading up to Nationals and on-site coverage at competition.

Concussion Management & Return-to-Play Protocols

- The athletic trainer will ensure full alignment with concussion management protocols for any student sustaining such an injury.

Injury Documentation & Follow-Up Procedures

- Athletic trainers will be responsible for:
 - Evaluating and documenting injuries sustained during practices, games, or events.
 - Coordinating follow-up treatment, including referrals to physical therapy when necessary.
 - Providing progress reports to both athletes and coaching staff as needed.
 - Communicating restrictions or modifications in training based on medical recommendations.

Pre-Game Taping & Recovery Services at Competitions (Nationals)

- Nationals Training & Competition:
 - Full athletic training support during all Nationals practices and competition days.
 - Pre-practice treatments, taping, and injury management will be provided.

Travel Expectations & Cost Coverage for Nationals

- The athletic trainer will travel with the Spirit Program to the National Cheerleading & Dance Championship in Orlando, FL.
- The Spirit Program will cover all travel and accommodation costs for the trainer through fundraising efforts.

Inventory Management

- Supplies such as tape, braces, and ice packs are stored in BGSU athletic training facilities.
- The Spirit Program coordinator works with sports medicine staff to ensure medical supplies are stocked before high-intensity training periods.

Facilities Available for Storage & Medical Use

- Stroh Center Training Room – Used for injury treatment, pre/post-practice care.
- Sebo Center Training Room – Available for additional rehab support.

Appendix C

BGSU Club Sports Expectations

Appendix C: BGSU Club Sports Expectations

The BGSU Club Sports Program consists of 42 teams that are made up of approximately 800 club athletes annually. Each club team has varying instances of practices and games throughout the school year.

1. Game Coverage:

2-3 hours estimated per game
(175 hours estimated per year)

- About **70** home games and matches throughout the year (games predominantly held on-campus, with sporadic games held at Bowling Green High School and the Tam-O-Shanter in Sylvania)
- Minimum Certification Expectation: Certified Athletic Trainer (ATC) or Registered Nurse (RN)
- Medical Needs:
 - Treat minor injuries
 - Tape (mainly ankles for soccer, rugby, lacrosse etc.)
 - Keep track of injuries
- Supplies: (for the medical bag at games) supplied by Club Sports

2. Weekly Coverage:

6 hours estimated per week
(240 hours estimated per year)

- “Bump” clinics two days a week for club athletes to be seen on campus during the academic year.
 - Example: 10:00am – 1:00pm on Monday and 4:00pm – 7:00pm on Wednesday (days and times TBD)
 - Demand will determine the hours and schedule
 - Club Sports will provide a treatment space in Perry Field House and the use of equipment and supplies needed for PT Services.
- Minimum Certification Expectation: Certified Athletic Trainer (ATC) or Registered Nurse (RN)
 - They would recommend treatment (i.e. PT, X-rays, Dr. appointment etc.) and assess urgency of injury.
 - This would allow students to have set hours to get follow up treatment at a set location on campus.

3. Additional Opportunities (after initial mobilization):

- Coordinated Physical Clinics: Students would get physical from Provider at start of season (paid by students’ insurance)
- Training and Development:
 - Potential to run the training of our Safety Officers for each club as needed (2 for each club)
 - This is basically running a CPR/First Aid/AED certification course
 - Club Sports would pay the training costs

4. Example schedule (shown on next page)



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| DAY | DATE | TIME | LOCATION | SPORT |
|-----------|----------|------------------|---------------------------|--------------------|
| Saturday | 8-31-24 | 11:00am | Roger Mazzarella Field | Women's Rugby |
| Sunday | 9-1-24 | 2:00pm | Bowling Green High School | Men's Soccer |
| Monday | 9-2-24 | 1:00pm | Intramural Fields | Women's Soccer |
| Saturday | 9-7-24 | 12:00pm | Roger Mazzarella Field | Women's Rugby |
| Saturday | 9-14-24 | 11:00am | Roger Mazzarella Field | Women's Rugby |
| Saturday | 9-14-24 | 1:00pm | Bowling Green High School | Men's Soccer |
| Sunday | 9-15-24 | 12:00pm | Northeast Of Doyt | Men's Soccer |
| Sunday | 9-15-24 | 4:00pm | Northeast Of Doyt | Men's Soccer |
| Friday | 9-20-24 | 7:00pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 9-21-24 | 12:00pm | Roger Mazzarella Field | Women's Rugby |
| Saturday | 9-21-24 | 11:00am | Northeast Of Doyt | Women's Soccer |
| Sunday | 9-22-24 | 12:00pm | Bowling Green High School | Women's Soccer |
| Sunday | 9-29-24 | 5:00pm | Northeast Of Doyt | Men's Soccer |
| Wednesday | 10-2-24 | 7:00pm | The Doyt | Men's Soccer |
| Saturday | 10-5-24 | 12:00pm | Roger Mazzarella Field | Women's Rugby |
| Saturday | 10-5-24 | 12:00pm | DOYT Perry Stadium | Men's Lacrosse |
| Saturday | 10-12-24 | 6:00pm | Slater Ice Arena | Men's Ice Hockey |
| Sunday | 10-13-24 | 2:00pm | Bowling Green High School | Women's Soccer |
| Sunday | 10-13-24 | 2:00pm | DOYT Perry Stadium | Women's Lacrosse |
| Friday | 10-18-24 | 6:00pm | Slater Ice Arena | Women's Ice Hockey |
| Saturday | 10-19-24 | 12:00pm | Sandy Maury IM Fields | Women's Lacrosse |
| Saturday | 10-19-24 | 5:30pm | Slater Ice Arena | Women's Ice Hockey |
| Friday | 11-1-24 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 11-2-24 | 9:30am | Bowling Green High School | Women's Lacrosse |
| Saturday | 11-2-24 | 11:00am | Bowling Green High School | Women's Lacrosse |
| Saturday | 11-2-24 | 12:00pm | Roger Mazzarella Field | Women's Rugby |
| Saturday | 11-2-24 | 12:30pm | Bowling Green High School | Women's Lacrosse |
| Saturday | 11-2-24 | 11:00am-7:00pm | Cooper Pool | Swimming |
| Sunday | 11-3-24 | 11:00am-7:00pm | Cooper Pool | Swimming |
| Saturday | 11-9-24 | 11:00am | Bowling Green High School | Men's Lacrosse |
| Saturday | 11-9-24 | 9:30pm | Slater Ice Arena | Men's Ice Hockey |
| Thursday | 11-14-24 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Friday | 11-15-24 | 9:00pm | Slater Ice Arena | Women's Ice Hockey |
| Saturday | 11-16-24 | 4:30pm | Slater Ice Arena | Women's Ice Hockey |
| Friday | 12-6-24 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 1-11-25 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 1-18-25 | 11:00am | Slater Ice Arena | Women's Ice Hockey |
| Friday | 1-24-25 | 7:00pm | Ottawa Park | Women's Ice Hockey |
| Saturday | 1-25-25 | 9:00am | Ottawa Park | Women's Ice Hockey |
| Saturday | 1-25-25 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Friday | 1-31-25 | 10:00pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 2-1-25 | 11:30pm | Slater Ice Arena | Men's Ice Hockey |
| Saturday | 2-8-25 | All-Day | YMCA Gymnastics Center | Gymnastics |
| Saturday | 2-8-25 | 2:00pm | DOYT Perry Stadium | Men's Lacrosse |
| Saturday | 2-15-25 | 11:00am | Bowling Green High School | Men's Lacrosse |
| Saturday | 2-15-25 | 1:00pm | Bowling Green High School | Men's Lacrosse |
| Sunday | 2-15-25 | 3:00pm | Bowling Green High School | Men's Lacrosse |
| Saturday | 2-15-25 | 11:00am | Slater Ice Arena | Women's Ice Hockey |
| Sunday | 2-16-25 | 10:00am | Slater Ice Arena | Women's Ice Hockey |
| Saturday | 2-22-25 | 8:30am | Toca Sports Rossford | Women's Lacrosse |
| Saturday | 2-22-25 | 9:30am | Toca Sports Rossford | Women's Lacrosse |
| Saturday | 2-22-25 | 10:30am | Toca Sports Rossford | Women's Lacrosse |
| Saturday | 3-22-25 | 11:00am | Roger Mazzarella Field | Women's Rugby |
| Friday | 3-28-25 | 6:00pm | DOYT Perry Stadium | Women's Lacrosse |
| Saturday | 3-29-25 | 6:00pm | DOYT Perry Stadium | Men's Lacrosse |
| Sunday | 3-30-25 | 3:00pm or 6:00pm | TBD | Men's Soccer |
| Friday | 4-4-25 | 6:00pm | DOYT Perry Stadium | Women's Lacrosse |
| Saturday | 4-12-25 | 11:00am | Roger Mazzarella Field | Women's Rugby |

Appendix D

BGSU Marching Band Expectations

Appendix D: BGSU Marching Band Expectations

The BGSU Marching Band performs at every BGSU Football home game, as well as other various performances throughout the year. The number of marching band members usually ranges anywhere from 400 – 500 members during any given school year.

1. Preseason Camp Coverage:

35 hours estimated per week
70 hours estimated for camp

- Coverage would be needed for all practices in preseason camp, usually for two weeks before the fall semester begins (on or around the range of August 10th – August 25th)
 - Two practices held daily from 9:00 AM – 12:00 PM, and 7:00 PM – 9:00 PM
- Minimum Certification Expectation: Certified Athletic Trainer (ATC) or Registered Nurse (RN)
- Medical Needs:
 - Treat minor injuries (leg, foot, knee injuries).
 - Treat preliminary heat-related issues.

2. Practice Coverage:

10 hours estimated per week
80 hours estimated for season

- Coverage would be needed for practices after preseason camp, from late-August through mid-October (approximately 8 weeks)
 - Practices held 5 days a week for approximately 2 hours per day (usually 4:00 pm – 6:00 pm).
- Minimum Certification Expectation: Certified Athletic Trainer (ATC) or Registered Nurse (RN)
- Medical Needs:
 - Treat minor injuries (leg, foot, knee injuries).
 - Treat preliminary heat-related issues.

3. Game Coverage:

6 hours estimated per game
48 hours estimated for season

- All home BGSU Football games (approximately 6 per year) and select away BGSU Football games (can range from approximately 0-3 per year). – **approximately 6 hours of coverage requested (home and away games)**
- Minimum Certification Expectation: Certified Athletic Trainer (ATC) or Registered Nurse (RN)
- Medical Needs:
 - Treat minor injuries (leg, foot, knee injuries).
 - Treat preliminary heat-related issues.

4. Additional Opportunities (after initial mobilization):

- Coordinated Physical Clinics: Marching Band members would get physical from Provider at start of season (paid by students' insurance)

Appendix E

Competitive Certification Form



Appendix E – REQUIRED FOR SUBMISSION

If it is your firm’s intent to respond to this RFP, this form must be completed and submitted with your response to this Request for Proposal. By completing and signing this form, respondent is indicating their intent to respond to this proposal and will be the representative who will receive all communications related to this process.

The information below must be completed and signed by an individual authorized by your firm.

Respondent’s Primary Contact:

Name: _____

Title: _____

Email: _____

Phone: _____

Business Address: _____

City: _____

State _____

Zip: _____

[Appendix E continues on next page]



Competitive Event Certification

Bowling Green State University reserves the right to request, at its sole discretion, from some or all of the Respondents, any further information or documentation that it deems necessary for the issuance of an agreement. In compliance with this Request for Proposal and after carefully reviewing all the terms, conditions and requirements contained therein, by submitting a proposal, the Provider agrees that the response to this Request for Proposal is a legal and binding offer. Minor differences and informalities may be resolved by negotiation prior to acceptance of this offer.

By signing below, Respondent represents and warrants that:

- a. that it is not subject to an unresolved finding for recovery under ORC 9.24;
- b. that it is not under any suspension or debarment by any office of the state of Ohio or the federal government; and
- c. that it is not boycotting any jurisdiction with whom the State of Ohio can enjoy open trade, including Israel, and will not do so during the contract period.

By signing below, the Respondent has read and understands the [RFP General Terms & Conditions](#) and the RFP specifications and agrees to comply with all requirements of the aforementioned documents, regardless of whether the Respondent has actual knowledge of the requirements and regardless of any statement or omission made by the Respondent, which might indicate a contrary intention.

The Respondent certifies that the upon the award of an Agreement, as the Awardee it shall make a good faith effort to ensure that all of the Provider’s employees, while working on the Site, shall not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

The Respondent represents that the individual that is submitting and digitally signing the electronic Bid is legally authorized to do so.

Respondent acknowledges that the act of signing the Certification shall serve as the Respondent's authorization for the further consideration and activity in the bidding and contract process.

Respondent certifies that their company and the representing respondents have not paid, given or donated, or agreed to pay, give, or donate, to any officer or employee of Bowling Green State University any funds or other item of value, either directly or indirectly, in the procuring of the contract. The signatory below certifies that he/she is (sole owner, partner, president, secretary, etc.) of the party making the forgoing bid; that such bid is genuine; that Respondent has not colluded, conspired or agreed, directly or indirectly, with any Respondent or person, to put in a sham bid; or colluded or conspired to have another not bid and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person to fix the bid price of its bid or any other Respondent; the undersigned has not attempted to secure any unlawful advantage against any Respondent or any person or persons interested in the proposed contract and that all statements contained in this bid are true. Furthermore, the Respondent has not directly or indirectly submitted this bid or the contents thereof or divulged any related information or data to any association or to any member or agent of any association other than the designated procurement individual facilitating the competitive event via the requested platform.

Full Legal Company Name

Print Name / Title

Signature

Date
