SAAC Short-Form Assessment Report Rubric

BGSU.

Review Date: _____   **Program:** _____

This rubric is utilized by members of SAAC to provide feedback and suggestions for improvement on the SAAC Short-Form Assessment Report. If you have any questions about this report, please contact assessment@bgsu.edu.

A. Learning Outcomes Assessed		Missing	Developing	Acceptable	Feedback/Comments
Identifies specific program Learning Outcomes (per catalog listing) that were assessed this year.		☐	☐	☐	

B. Method & Procedure		Missing	Developing	Acceptable	Feedback/Comments
Who was assessed	The student sample (i.e., number of students, class level, and data collection) were described	☐	☐	☐	
Rubrics, measures attached or described	Assessment instruments and rubrics are clearly described or attached to the report.	☐	☐	☐	
Embedded assessments	Most or all of the direct assessment data being collected is embedded in course assignments, prescribed formalized testing, or other program requirements (e.g., portfolio).	☐	☐	☐	
		Yes		No	Feedback/Comments
Capstone Experience or Comprehensive Assessment	Was the assessment collected within a capstone experience or a comprehensive assessment?	☐		☐	

C. Expectations for Student Achievement		Missing	Developing	Acceptable	Feedback/Comments
Results are described in terms of how well the students performed compared to target levels of achievement. They are reported in terms of the proportion of students that did not meet, met, or exceeded expected levels of competency.		☐	☐	☐	

D. Results and Conclusions	Missing	Developing	Acceptable	Feedback/Comments
Results are clearly and concisely described, with respect to the Learning Outcomes identified above. Includes tables, charts, or other visuals to highlight key findings, as appropriate.	☐	☐	☐	

E. Actions Taken/Closing the Loop		Missing	Developing	Acceptable	Feedback/Comments
Results shared with faculty; faculty input gathered	Describes how the results have been shared with program faculty and they have provided input about curriculum improvements.	☐	☐	☐	
Actions taken	The connection between assessment results and program changes is clear.	☐	☐	☐	

Overall Feedback:

This SAAC assessment report should be praised for……
Suggestions for improvement: