

*The purpose of the short-form assessment report is to identify and describe the programmatic Learning Outcomes that were assessed this academic year and how the results are being applied to improve programs. Key to an exemplary assessment program is demonstrating how the student achievement data that has been collected is being used to improve the degree program. The purpose programmatic assessment is to collect data at the course level for the improvement of program. Student and faculty names should not be included in the report.*

*The short-form assessment report should also be used by program faculty for strategic planning, the submission of future SAAC reports, and accreditation or program review. If you have any questions about programmatic assessment reporting, please see your SAAC representative or the Associate Director of the Office of Academic Assessment (Jessica Turos, [jmturos@bgsu.edu](mailto:jmturos@bgsu.edu)).*

### **Field Descriptions:**

**A. Learning Outcomes Assessed:** Identify the specific program learning outcomes that were assessed this year. The learning outcomes should be specific statements articulating the knowledge, skills, or abilities students should gain or improve through the program. They should be observable and measurable, approved by faculty, and aligned with standards of professional organizations, if applicable.

**B. Methods & Procedures Description:** For each learning outcome assessed this year, clearly describe the methods and procedures used. Include elements such as: who was assessed (number of students & class level), whether the evidence collected was part of an embedded assessment within a course; or whether it was a capstone experience. One method may be used to provide evidence for several Learning Outcomes.

**C. Expectations for Student Achievement:** Indicate the target level of achievement, goals, or standards used for each measure or assessment. Example: "We expect that 90% of graduating seniors will meet or exceed expectations."

**D. Results Description:** Clearly describe the results of each assessment method. Report how well students performed in relation to target level of achievement. Include additional tables, charts, or other visuals to highlight key findings, as appropriate.

Each program has the option of using rubrics in Canvas to assess Learning Outcomes. If Canvas is used to collect assessment data, the Office of Academic Assessment can pull assessment reports for the program upon request. Please see Jessica Turos ([jmturos@bgsu.edu](mailto:jmturos@bgsu.edu)) if you are interested in using Canvas as a collection method for program assessment data.

**E. Actions Taken/Closing the Loop:** Clearly describe how the results have been shared with program faculty and how they have provided input into decisions about curriculum improvements. Clearly describe the connection between assessment results and program changes.