



ACADEMIC ADVISING AND MENTORING EXCELLENCE AWARD

The Academic Advising and Mentoring Excellence Award recognizes an individual (faculty or staff), or group of individuals, who contribute to the educational development of undergraduate students through effective academic advising and mentoring.

Award

- The recipient(s) will be honored at the Annual Faculty Excellence Awards Ceremony Reception and may be nominated for national recognition.
- Individual recipients will receive an award up to \$1,000.
- Up to three awards may be conferred each year.

Criteria and Supporting Documentation

Nominations must contain adequate factual or descriptive material to enable the Review Committee to evaluate the program. In particular, each nomination should include information related to:

- the effectiveness of the advisor(s)/mentor(s) in promoting the retention/graduation of student cohorts as measured by disciplinary, institutional, and national norm;
- the effectiveness of advisor(s)/mentor(s) in furthering the educational development of individual students; and
- the plans of advisor(s)/mentor(s) to further enhance undergraduate advising and mentoring activities.

Supporting documentation includes a statement from the advisor(s)/mentor(s) that:

- indicates his/her overall approach to academic advising/mentoring;
- describes some particular activities or approaches that are used in implementing this approach; and
- includes an assessment of how successful the approach has been.

Statements from up to three students and/or colleagues indicating the ways in which the advisor/mentor contributes to student educational development.

Resume or CV of candidate (with material limited directly to academic advising and mentoring), or presenting relevant material for award consideration. Please include either current position description or list of advising/mentoring responsibilities.

Nominations

Nominations and supporting documentation must be limited to no more than 10 pages total.

In addition to letters of support, be sure to include the name, title, department, and contact information of both the nominee and the primary nominator. Please also indicate whether the nominee is a new professional or faculty mentor/advisor (1-3 years of BGSU advising/mentoring experience) or a continuing professional or faculty mentor/advisor (3 or more years of BGSU advising/mentoring experience).

Assessment of Applications

- The Provost and Senior Vice President shall appoint a representative committee to receive and review the nominations. This committee shall make a recommendation to the Provost and Senior Vice President on each nomination.
- If multiple awards are to be conferred, consideration will be given to conferring awards to both a professional or faculty mentor/advisor with 3 or more years of BGSU experience and a professional or faculty advisor/mentor with 1-3 years of BGSU advising/mentoring experience should be selected.

Selected Nominees

Recipients of this award may be forwarded to the National Academic Advising Conference (NACADA) to serve as BGSU's nominees for national awards. If selected, recipients may be asked to provide additional information to address the broader criterion outlined by NACADA. Nominators and nominees are encouraged to review the NACADA award criteria.

Deadline: Received in the Office of the Provost, 230 McFall Center **by Tuesday, November 13, 2018 by 5 pm.**