

**Deadline Extended: Call for Nominations: Helen C. Seitz Endowed University Professorship**

Applications are being accepted for the Helen C. Seitz Endowed University Professorship. A gift from the estate of Helen C. Seitz of Sandusky, Ohio, has been designated for the purpose of supporting research and study in the field of brain and nervous disorders/diseases.

**Conditions of the Award**

1. Holders of the Helen C. Seitz Endowed University Professorship:
  - a. Are expected to be leaders in the discipline/profession as well as their department, college, and at BGSU.
  - b. Are expected to have an established record and have achieved, or are moving toward a national/international reputation in the field.
  - c. Must be a full-time, tenured faculty member.
  - d. Must have encouraged or substantially altered his/her field through scholarly work.
  - e. Must have received international recognition by peers within the field, as relevant.
  - f. Must have made exceptional teaching contributions.
2. The activity of the Holder should exceed the performance of a full-time, tenured faculty member at the same rank.
3. Appointment will be made based on high quality performance in teaching and research, not length of service.
4. Holders of the Professorship must provide an annual summary of their work (by the end of spring semester) based on the expectations established by the appointment letter from the Provost.

**Application**

Applications will be accepted from full-time, tenured faculty. Applicants should submit a portfolio that documents activity and research in the field(s) of brain and nervous disorders/diseases. All materials are due in electronic form (pdf preferred) to provost@bgsu.edu by **Friday, January 26, 2018**. The portfolio should include, but is not limited to:

- A current curriculum vitae
- A letter of nomination from the chair or dean defining the nominee's field and providing a detailed description of the nominee's scholarly contribution to the field (projects in process are acceptable)
- Three letters from external reviewers (optional) from faculty at peer and aspirant universities
- Three of the nominee's major publications and published reviews of the work (if they exist)

**Selection**

The Provost will appoint a University-level Endowed University Professorship Review Committee (EUPRC) to review the applicant portfolios and make its recommendations to the committee Chair. The Provost, in consultation with the Chair of the EUPRC, shall make the final selection. The expectations for the Holder shall be commensurate with the level of the endowment.

**Terms of the Award**

The Helen C. Seitz Endowed University Professorship will be authorized for a period of three years. The appointment will be made during Spring Semester 2018 with the appointment beginning Fall Semester 2018. Holders of the Professorship must provide an annual summary of their work (by the end of each spring semester) based on the expectations described in the appointment letter from the Provost. This report will be reviewed by the EUPRC, and if the Holder has not met the expectations stated in the appointment letter, the appointment shall be terminated immediately and a new holder of the Professorship shall be selected using the process described above.