

Order of Contents for Reappointment Review Files

- Application Cover Sheet for Reappointment Review
- Academic Unit's Promotion & Tenure Document
- Evaluation and Recommendation Letter from the Dean
- Evaluative Report from the College Committee (if available and if not incorporated into the Dean's comments)
- Letter from the Chair or Director (if separate from Academic Unit report)
- Report from the Academic Unit Faculty Committee
- Academic Unit Annual Reviews
- Curriculum Vitae of the Candidate
- Teaching Portfolio of Philosophy and Accomplishments
 - Narrative statement describing candidate philosophy and evidence of accomplishments
 - At least three indicators of teaching effectiveness, one of which is student evaluations
- Research/Creative Work Portfolio of Philosophy and Accomplishments
 - Narrative statement describing candidate philosophy and evidence of accomplishments
 - At least three samples of publications or scholarly/creative work
- Service Portfolio of Philosophy and Accomplishments
 - Narrative statement describing candidate philosophy and evidence of accomplishments
 - Relevant supporting materials