

Monthly Payroll Cut-off Dates 2025-2026

Changes to monthly payroll must be submitted to HR by close of business on cutoff day. Any changes received after 5:00pm on the cutoff date will be processed on the next scheduled monthly payroll date.

Pay Date	Loading Cutoff
7/18/2025	7/2/2025
8/20/2025	8/6/2025
9/19/2025	9/5/2025
10/20/2025	10/6/2025
11/20/2025	11/6/2025
12/19/2025	12/5/2025
1/20/2026	1/6/2026
2/20/2026	2/6/2026
3/20/2026	3/6/2026
4/20/2026	4/6/2026
5/20/2026	5/6/2026
6/18/2026	6/4/2026

Bi-Weekly Payroll Cut-off Dates 2025-2026

Changes to bi-weekly payroll must be submitted to HR/SES by close of business on Tuesday the week before pay day. Any changes received after 5:00pm on the cutoff date will be processed on the next scheduled bi-weekly payroll date.

Pay Date	Loading Cutoff
7/3/2025	6/23/2025
7/18/2025	7/8/2025
8/1/2025	7/22/2025
8/15/2025	8/5/2025
8/29/2025	8/19/2025
9/12/2025	9/2/2025
9/26/2025	9/16/2025
10/10/2025	9/30/2025
10/24/2025	10/14/2025
11/7/2025	10/28/2025
11/21/2025	11/7/2025
12/5/2025	11/25/2025
12/19/2025	12/9/2025
1/2/2026	12/22/2025
1/16/2026	1/6/2026
1/30/2026	1/20/2026
2/13/2026	2/3/2026
2/27/2026	2/17/2026
3/13/2026	3/3/2026
3/27/2026	3/17/2026
4/10/2026	3/31/2026
4/24/2026	4/14/2026
5/8/2026	4/28/2026
5/22/2026	5/12/2026
6/5/2026	5/26/2026
6/18/2026	6/8/2026