

Monthly Payroll Cut-off Dates: 2016-2017

Changes to monthly payroll must be submitted to HR by close of business on cutoff day. Any changes received after 5:00pm on the submission date will be processed on the next scheduled monthly payroll date.

Pay Date:	Loading Cutoff:
7/20/2016	7/7/2015
8/19/2016	8/8/2016
9/19/2016	9/8/2016
9/28/2016*	9/15/2016
10/20/2016	10/7/2016
11/18/2016	11/4/2016
12/20/2016	12/8/2016
1/20/2017	1/6/2017
1/31/2017*	1/20/2017
2/20/2017	2/8/2017
3/20/2017	3/8/2017
4/20/2017	4/7/2016
5/19/2017	5/9/2017
6/20/2017	6/6/2017

*supplemental payroll

Biweekly Payroll Cut-off Dates 2016-2017:

Changes to biweekly payroll must be submitted in HR/SES by close of business on Tuesday the week before pay day. Any changes received after 5:00pm on the submission cutoff date will be processed on the next scheduled biweekly payroll date.

Pay Date:	Loading Cutoff:
7/1/2016	6/21/2016
7/15/2016	7/5/2016
7/29/2016	7/19/2016
8/12/2016	8/2/2016
8/26/2016	8/16/2016
9/9/2016	8/30/2016
9/23/2016	9/13/2016
10/7/2016	9/27/2016
10/21/2016	10/11/2016
11/4/2016	10/25/2016
11/18/2016	11/8/2016
12/2/2016	11/22/2016
12/16/2016	12/6/2016
12/30/2016	12/20/2016
1/13/2017	1/3/2017
1/27/2017	1/17/2017
2/10/2017	1/31/2017
2/24/2017	2/14/2017
3/10/2017	2/28/2017
3/24/2017	3/14/2017
4/7/2017	3/28/2017
4/21/2017	4/11/2017
5/5/2017	4/25/2017
5/19/2017	5/9/2017
6/2/2017	5/23/2017
6/16/2017	6/6/2017