2020 Fall Welcome Leader Position Description

Thank you for your interest in the Fall Welcome Leader position for BGSU’s 2020 Fall Welcome program. Fall Welcome Leaders (FaWLs) serve the community of BGSU by supporting first-year students and their transition to the university during Fall Welcome. Fall Welcome allows incoming students to acclimate to their new environment, to make friends, and to learn all about the resources available to them and what it means to be a BGSU Falcon. Serving as a "first-friend" and guide to incoming students, FaWLs are an integral part of these transitions.

Please carefully review the information provided below as you consider applying for the Fall Welcome Leader position. We encourage you to contact Lawryn Fraley (lawrynf@bgsu.edu) with any questions or concerns.

Application Deadline | Sunday, March 1st at 11:59 pm
Group Interview Dates | Saturday, March 7th (10 am – 1 pm or 2 – 5 pm) OR Sunday, March 8th (2 pm – 5 pm)
Final Notification | Friday, March 13th

Conditions of Employment | To be eligible to serve as an Fall Welcome Leader, applicants must:

- Be enrolled as undergraduate students through Fall 2020
- Demonstrate academic proficiency with a minimum cumulative 2.7 GPA, maintained through the Spring 2020 semester
- Be in good disciplinary standing with Bowling Green State University

Qualifications | Fall Welcome Leaders are expected to:

- Demonstrate strong leadership skills which include: ability to speak to large groups, ability to provide leadership to fellow peers, and strong interpersonal communication skills
- Demonstrate the ability to take initiative with staff duties and projects
- Demonstrate the ability to work effectively and positively in a team environment
- Possess a positive attitude throughout Fall Welcome
- Possess a strong desire to represent Bowling Green State University and be a positive role model for program participants
- Fulfill all other roles and responsibilities outlined in the Fall Welcome Leader position description

Skill Development | As a result of serving as a Fall Welcome Leader, you can expect to gain skills in the following areas:

- Leadership, teamwork, and communication
- Personal and team goal setting and reflection
- Conflict management, peer mentoring, and motivating a team
- Facilitation of large and small group discussions

Selection Process | The selection process for Fall Welcome Leaders will take place in two parts:

- Application review
- Group interview (3 hours) – Conducted by Professional Staff, Orientation Team Leaders, and Orientation Leaders

**As part of the final decision, a collective evaluation of your application and interview will be considered.**
Responsibilities | As an Fall Welcome Leader, you will be responsible for tasks below during the following times:

1. Spring and Summer
   - Participate in spring FaWL Training on Saturday, April 18th
   - Maintain contact with your Orientation Leader and New Student Orientation staff

2. August
   - Return to BGSU for training on Sunday, August 23rd
   - Attend and participate in August FaWL Training (Monday, August 24th - Wednesday, August 26th)

3. Fall Welcome (Thursday, August 27th - Sunday, August 30th)
   - Be a mentor and point of contact for a group of first-year students throughout Fall Welcome
   - Follow the placement schedule and help staff various events throughout the weekend, including late night activities
   - Facilitate icebreakers and team building activities to give first-year students an opportunity to get to know each other
   - Lead small group discussions with first-year students on topics such as getting involved on campus, diversity and inclusion, and consent
   - Engage student group in frequent, informal, unscripted conversations aimed to ease students’ transition
   - Motivate first-year students and maintain excitement throughout Fall Welcome and the academic year
   - Utilize your Orientation Leader for support and stay in contact with them throughout the weekend

Compensation & Benefits | As an Fall Welcome Leader, you will receive the following:

- ~90 verifiable volunteer hours
- Quality, well rounded experience as a student leader
- FaWL gear, including shirts and a name tag
- Lasting friendships and support systems
- Ability to move in early if living on campus (~$1050 value)
- $90 meal card to use during Fall Welcome
- $150 gift card upon successful completion of responsibilities

Next Steps in the FaWL Application Process

1. Attend one of our FaWLpalooza information sessions:
   - Monday, February 3rd at 12:30 pm in BA 103
   - Tuesday, February 11th at 5 pm in BA 104
   - Saturday, February 15th at 1 pm in BA 103
   - Wednesday, February 19th at 5 pm in BA 101
   - Monday, February 24th at 2 pm in BA 102
   - Thursday, February 27th at 7 pm in BA 102
   - Sunday, March 1st at 7 pm in BA 101

2. Apply at tinyurl.com/FaWL2020 by Sunday, March 1st at 11:59 pm

3. Reserve the FaWL Group Interview, Spring Training, and Fall Welcome dates (found above) in your calendar