HLC Accreditation Process Flow

OFFICE OF INSTITUTIONAL EFFECTIVENESS

October 2020
BOWLING GREEN STATE UNIVERSITY | BOWLING GREEN, OH

HLC Familiarization

- Review and become familiar with HLC standards, documents and resources as posted in the TEAMS workplace
- Ask any outstanding questions

Tasks and Timeline Review

- Review Tasks, Task Templates, Timeline, and Due Dates as posted in the TEAMS workplace
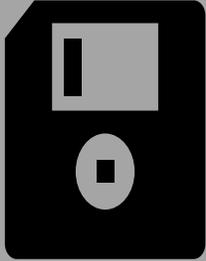- Ask any outstanding questions about the process

Internal Informal Audit

- Review Current Status, Strengths and Gaps Analysis (CSSGA) Template and Evidence Review Guiding Questions Template
- Ask any outstanding questions
- Complete Current Status, Strengths and Gaps Analysis (CSSGA) Template for the assigned criterion:
  - Create sub-teams to address specific criterion element
  - Have each sub-team review existing/current evidence (downloads and URLs) as posted in the TEAMS workplace
  - Have each sub-team use the Evidence Review Guiding Questions Template to complete the CSSGA Template
  - Have each sub-team make annotations for new evidence need or current evidence link and/or content update directly on the CSSGA Template
  - Have each sub-team generate a final ready-to-be-submitted list of evidence
  - Have each sub-team upload their completed sections of the CSSGA Template

MOVING ACCREDITATION FORWARD....

SPRING & SUMMER 2021

Redaction of the 2022 Assurance Argument for the Assigned Criterion

- Review the following documents: (1) The **2017** Assurance Argument for the assigned criterion (to serve as blueprint); (2) The Accreditation Writing Conventions Template; (3) The **2022** Assurance Argument Guiding Questions Template
- Ask any outstanding questions
- Create sub-teams to write specific sections of the Assurance Argument (with each sub-team focusing on a specific criterion element)
- Have each sub-team use the **2022** Assurance Argument Guiding Questions Template to address outstanding gaps from the **2017** report findings
- Have each sub-team upload their completed sections of the **2022** Assurance Argument in the TEAMS workplace

Final Review, Approval and Submission by Institutional Effectiveness

- Final review of Evidence submitted by each team
- Final review of the 2022 Assurance Argument narrative by each team
- Final compilation and professional editing of the 2022 Assurance Argument single narrative
- Review and approval by Provost/President, Cabinet, General Counsel, Board of Trustees
- Upload of evidence and 2022 Assurance Argument in HLC portal

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