

BOWLING GREEN STATE UNIVERSITY New Employee Data Form

Workforce Administration > Personal Information > Biographical Details Contact Information Regional	BGSU ID			Hire Date		
	Please write name as it appears on Social Security Card or Passport					
	Prefix	First Name	Middle Name*	Last Name	Suffix: optional	
	*Full middle name will be entered into our data base and will show in the online directory. If you would prefer using your middle initial only please check here					
	Date of Birth			State of Birth (Country if International)		
	Gender			Marital Status		
	Male Female			Single Divorced Widowed Married Separated Unknown		
	Permanent (Home) Address			Local (Mailing) Address Please complete unless Local Address is same as Permanent Address		
	Street Address:			Street Address:		
	Street Address (cont'd.):			Street Address (cont'd.):		
	City:		State:	City:		State:
	Zip Code:	Phone:		Zip Code:	Phone:	
	Campus (Business) Address					
	Building & Room #		Campus Phone Number:		Campus: Main BGSU Firelands Extension	
	Race and Ethnic Identification					
	Are You Hispanic or Latino? Yes No					
	White (Not Hispanic or Latino) Black/African American (Not Hispanic or Latino) Asian (Not Hispanic or Latino)		Hispanic or Latino American Indian or Alaska Native (Not Hispanic or Latino)		Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) Not Specified	
	Military Status (please check only one) (see definitions on page 3)					
Not a Veteran	Veteran of Vietnam Era	Not Indicated			Discharge Date	
Not a Vietnam-Era Veteran	Pre-Vietnam Era Veteran	Vietnam & Other Protected Vet				
No Military Service	Post-Vietnam Era Veteran	Service Medal and Other Vet Other				
Protected Veteran		Armed Forces Service Medal Vet				

Workforce Development> Profile Management> Citizenship Workforce Administration> Personal Information> Personal Relationships> Contact Information	U.S. Citizenship Status		
	Are you a U.S. Citizen? Yes No If no, country of citizenship:	Native Naturalized Permanent Resident	Employment Visa Canadian Citizen Alien Permanent Alien Temporary Other
	Visa/Permit Data		
	Number (usually 8 characters in red ink): Country:	Status: Applied Granted Renewed	Status Date: Type: Other
	Have you worked for the State of Ohio before? Yes No		If yes, Retirement system: Number of years:
	Emergency Contact		
	Last Name:	First Name:	MI:
	Street Address		
	Street Address (cont'd.):		
	City/State/Zip Code		Daytime Phone:
	Relationship (e.g., Mother, Father, Etc.):		Nighttime Phone
	Do you have a physical or mental disability: Yes (see below) No Do Not wish to disclose		Are you a disabled veteran? Yes No
	If applicable, describe the accommodations to your job or work environment that would enable you to perform all your duties properly and safely:		

The information contained on this form is true and accurate to the best of my knowledge.

Employee Signature

Date

Military Status Definitions

Armed Forces Service Medal Vet

Any veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985 (61 FR 1209).

No Military Service

Has no military service.

Not Indicated

Has not indicated veteran status.

Not a Veteran

Not a Vietnam-Era Veteran

May or may not be a veteran, but is not a veteran of the Vietnam era (i.e., did not serve during the period August 5, 1964, through May 7, 1975).

Other Protected Veteran

Any other veteran who served on active duty in the U.S. military ground, naval, or air service during a war or in a campaign or expedition for which a campaign badge has been authorized.

Post-Vietnam Era Veteran

Post-Vietnam-era veteran. A veteran whose service began after the Vietnam era (i.e., after May 7, 1975).

Pre-Vietnam Era Veteran

Pre-Vietnam-era veteran. A veteran whose service ended before the Vietnam era (i.e., before August 5, 1964).

Service Medal and Other Vet

Meets both the requirements of an Armed Forces Service Medal Veteran and the requirements for an Other Protected Veteran.

Veteran of Vietnam Era

A. Served in the military, ground, naval or air service of the US on active duty for a period of more than 180 days, and was discharged or released there from with other than a dishonorable discharge, if any part of such active duty occurred: (i) in the Republic of Vietnam between 2/28/61, and 5/7/75; or (ii) between 8/5/64 and 5/7/75, in all other cases (any location); or

B. Was discharged or released from active duty for a service-connected disability if any part of such active duty was performed (i) in the Republic of Vietnam between 2/28/61, and 5/7/75; or (ii) between 8/5/65 and 5/7/75, in all other cases (any location).

Vietnam & Other Protected Vet

Meets both the requirements of a Veteran of the Vietnam Era and the requirements for an Other Protected Veteran. An example of this would be an individual who served in World War II and in Vietnam.