BGSU OFFICE OF Human Resources
BOWLING GREEN STATE UNIVERSITY

Office of Human Resources
1851 N Research Drive, Room 106
Bowling Green, Ohio 43403

PRIOR STATE SERVICE ELIGIBILITY

Regular full-time administrative and classified staff employees earn ***sick leave** and/or ***service credit** during their years of service with the state government. For purposes of determining unused sick leave and/or service credit, employment with any of the following state agencies shall be counted as qualifying service: ***Note: Sick leave** eligibility applies only to **State of Ohio** employment **within the last 10 years**.
***Note: Only Classified Staff** are eligible for **service credit**.

- State departments, bureaus, boards, and commissions
- State supported universities, community colleges, and technical institutions
- Boards of county commissioners or other county offices, departments, including county homes and hospitals
- Cities, villages, and townships
- School districts and Health districts
- Public libraries
- Special purpose districts established pursuant to the law, such as conservancy and park districts
- Special authorities established pursuant to state law; for example housing, transportation, port and airport authorities
- Retirement Systems, Bridge Commission, Ohio Turnpike Commission, and Ohio Historical Society
- Ohio National Guard

To determine the unused sick leave and/or service credit that may be transferred to BGSU, please indicate your **employee type** and the **prior service** you have had with an agency listed above.

Employee Type: ☐ **Administrative** ☐ **Classified**

If you did not have prior service, check the box below.

☐ I **did not** have prior service with any of the Ohio State agencies listed above.

Service Dates	Agency Name and Address	Fax Number	Name used, if different

Print Name

Staff Signature **BGSU ID** **Date**