

Steps (Defined Process in HireTouch)	Faculty Hiring Guidelines	Provost Office	Hiring Manager, Dept Chair or School Director	Department Support	Search Committee Chair	Search Committee	Director of Budgets	HR Equity Officer	Dean/Associate/Designee	Provost	Human Resources	Applicants
Purpose		Responsible Party										
Search Closed	Department Support will send rejection letters to all submitted applicants and move the job opening to filled			●								

Job aids and training videos for HireTouch steps are located on- <https://www.bgsu.edu/human-resources/careers/bgsu-hiring-practices/hiretouch-training.html>