

Classification Specification: Sr. Painter

Classification Number: 52252 Pay Grade:
Effective Date: April 14, 2014 Current Exemption Status: Nonexempt

Position Summary

Performs various Paint Shop duties under the direction of a Superintendent or higher level supervisor. Cleans and paints interior and exterior of buildings and other surfaces. Manages inventory of materials for painting and carpeting services. Schedules Painter 1's and Student Painter work orders, follows up on progress, and resolves issues. Assists Superintendent in quote gathering and site visits.

Essential/Primary Duties

- Uses rollers or sprayers to apply paint, stain, varnishes and vinyls to surfaces, including, but not limited to, walls, ceilings, stairwells, fixtures, furniture, exterior surfaces and signs. Mixes and matches paints or varnishes. Cleans and maintains painting equipment.
- Serves as lead worker over lower level employees assigned to area in the performance of their job duties. Schedules and assigns work and monitors work progress. Plans, directs and inspects jobs performed by skilled and semi-skilled employees. Monitors areas to determine painting, patching, repair or other needs.
- Maintains work orders and prepares requisitions. Manages inventory of supplies and equipment.
- Prepares work surfaces and areas. Scrapes, sands and removes loose paint or graffiti. Completes drywall repair. Repairs cracks and holes on work surfaces. Moves furniture, removes drapes and blinds, places drop clothes and masks off areas for painting.
- Performs other duties such as caulking tubs and showers, or replacing floor tiles and carpet squares. Makes minor repairs to doors and windows.

Experience and Education

Experience

- One year related experience required

Education

- High school diploma or GED required
- Must have and maintain a valid driver's license and be insurable under the University's insurance

Physical Requirements

Moderate work: occasionally working in difficult position and/or with physical demands such as continuously lifting/moving materials from 25 to 50 pounds and occasionally lifting/moving materials greater than 50 pounds.

Working Conditions

Work is performed with exposure to any number of elements which may occasionally require some precautions such as safety glasses, protective clothing, ear protection, etc. Work is performed in an environment with extremely disagreeable or hazardous working conditions with exposure to any number of elements and hazards on a continual basis,

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Essential Competencies

- Knowledge of basic mathematical skills
- Knowledge of basic reading skills
- Ability to carry out verbal and/or written instructions
- Ability to effectively communicate, verbally and written
- Detailed-oriented and highly accurate
- Ability to work in changing environment
- Ability to work effectively in a team environment
- Ability to interact effectively with students, faculty and/or staff or the public and represent BGSU appropriately
- Ability to coordinate or lead others in accomplishing work activities
- Knowledge of basic computer skills
- Ability to query, run reports and modify data in financial systems
- Ability to access and maintain document imaging systems, including scanning and filing documents
- Ability to draft office correspondence
- Ability to operate and use manual and power custodial equipment
- Ability to operate hand and/or power tools appropriate to the trade
- Ability to operate hand and/or power grounds keeping equipment
- Ability to perform automotive and heavy equipment maintenance and repair

Supervisory Responsibility

Full-Time

None

Part-Time

None

Providing Direction

Full-Time

Painter 1

Part-Time

None

Responsibility for Student Workers

Provides work direction and may schedule and/or provide formal feedback.