

# Classification Specification: Laboratory Animal Technologist

Classification Number: 86534                      Pay Grade:  
Effective Date: April 14, 2014                      Current Exemption Status: Nonexempt

## Position Summary

Provides basic care for laboratory animals. Cleans and disinfects cages. Monitors animal behavior, supplies food and water, and facilitates reproduction of animals in the colony when required. Assists veterinarians or researchers with animal examinations and procedures as needed.

## Essential/Primary Duties

- Provides basic animal care including changing cages, bottles, lids, and racks. Conducts post changing disinfecting of all equipment used for animal changing weekly.
- Performs daily room checks to maintain animal health, room temperatures, and humidity levels in multiple locations.
- Maintains weekly facility care including sweeping and moping the facility corridors.
- Administers treatments as needed as directed by management and or the on call veterinarian.
- Assists researchers and students with animal related questions in support of their research.
- Assists with surgical procedures as needed.
- Repairs various equipment as needed.
- Handles financial system as needed.

## Experience and Education

### Experience

- Three to six months related experience required

### Education

- High school diploma or GED required

## Physical Requirements

Moderate work: occasionally working in difficult position and/or with physical demands such as continuously lifting/moving materials from 25 to 50 pounds and occasionally lifting/moving materials greater than 50 pounds.

## Working Conditions

Work is performed with exposure to any number of elements which may occasionally require some precautions such as safety glasses, protective clothing, ear protection, etc.

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## Essential Competencies

- Knowledge of basic mathematical skills
- Knowledge of basic reading skills
- Ability to carry out verbal and/or written instructions
- Ability to effectively communicate, verbally and written
- Detailed-oriented and highly accurate
- Ability to work in changing environment
- Ability to work effectively in a team environment
- Ability to interact effectively with students, faculty and/or staff or the public and represent BGSU appropriately
- Ability to coordinate or lead others in accomplishing work activities
- Knowledge of basic computer skills
- Ability to query, run reports and modify data in financial systems
- Ability to access and maintain document imaging systems, including scanning and filing documents
- Ability to operate computers and peripheral equipment such as printers and/or tapes and disk drives
- Ability to draft office correspondence
- Knowledge of basic scientific and scientific method skills
- Ability to operate hand and/or power tools appropriate to the trade

## Supervisory Responsibility

### Full-Time

None

### Part-Time

None

## Providing Direction

### Full-Time

Lab Animal Tech

### Part-Time

None

## Responsibility for Student Workers

None