

Classification Specification: Equipment Operator

Classification Number: 54411
Effective Date: April 4, 2014

Pay Grade:
Current Exemption Status: Nonexempt

Position Summary

Picks up trash and disposes in trash receptacles. Operates trucks and assorted power equipment. Services vehicles and equipment utilized. Reports safety issues and damage to supervisors.

Essential/Primary Duties

- Maintains grounds including mowing, trimming, edging, planting, mulching, watering, and leaf removal.
- Sprays weeds on sidewalks, cracks, parking lots, shrubs, flower beds, and around trees.
- Empties trash, cigarette, and recycling receptacles. Picks up litter and debris from grounds.
- Operates trucks and assorted power equipment.
- May service vehicles and equipment utilized.
- Cleans graffiti from buildings, sidewalks, signs, and lamp posts. Removes outdated postings.
- Removes snow on roads and pedestrian walkways using shovels or brooms, and spreads salt.
- May repair, block off, or remove safety or trip hazards.
- Reports safety issues and damage to supervisors.

Experience and Education

Experience

- Three months related experience required

Education

- High school diploma or GED required
- Must have and maintain a valid driver's license and be insurable under the University's insurance

Physical Requirements

Moderate work: occasionally working in difficult position and/or with physical demands such as continuously lifting/moving materials from 25 to 50 pounds and occasionally lifting/moving materials greater than 50 pounds.

Working Conditions

Work is performed with exposure to any number of elements which may occasionally require some precautions such as safety glasses, protective clothing, ear protection, etc.

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Essential Competencies

- Ability to carry out verbal and/or written instructions
- Ability to communicate clearly verbally and written
- Ability to interact effectively with students, faculty and/or staff or the public and represent BGSU appropriately
- Ability to operate hand and/or power tools appropriate to the trade
- Ability to operate hand and/or power grounds keeping equipment
- Ability to operate heavy equipment
- Knowledge of basic computer skills
- Ability to operate computers and peripheral equipment such as printers and/or tape and disk drives

Supervisory Responsibility

Full-Time

None

Part-Time

None

Providing Direction

Full-Time

None

Part-Time

None

Responsibility for Student Workers

None