



Fidelity Online Enrollment Instructions

You are just a few easy steps away from enrolling in your Bowling Green State University Alternative Retirement Plan through Fidelity. This 401(a) plan is for your matching contributions from BGSU only.

This process should only take approximately 15 minutes.

- 1 Obtain your Plan ID:** 88996
- 2 Visit:** <http://enrollonline.fidelity.com>
- 3 Account Setup:** Provide us with your personal information and custodial consent.
- 4 User Registration:** Select a User Name and Password to access your account online and/or Log On.
- 5 Enroll In Plan:** Make decisions about contribution amounts and investments.
- 6 Beneficiary Designations:** Log on to Fidelity NetBenefits® at www.netbenefits.com/atwork. Click the Your Profile link. Select Beneficiaries and follow the online instructions.

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- ▶ Contact Fidelity to obtain an Enrollment form kit, available as an alternative method to online enrollment.
 - ▶ Contact your Employer to obtain a Salary Reduction Agreement form to begin contributions once your account is established, you may be asked to provide confirmation of your new account.
 - ▶ Contact Fidelity, your employer, or your tax advisor to determine maximum allowable contribution.
 - ▶ Questions? Call Fidelity Investments at **1-800-343-0860**, Monday through Friday, from 8:00 a.m. to Midnight ET, excluding holidays that the New York Stock Exchange is closed, or visit us at www.netbenefits.com/atwork.

Investing involves risk, including risk of loss.

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