GUIDELINES

- PILLARS grant awards may be used to fund:
  - Travel expenses to present research at professional conferences or other educational opportunities such as workshops, lectures, symposia, etc.
  - Extraordinary expenses or fees related to research opportunities, clinical placements, field experiences and internships
  - Extraordinary expenses associated with master’s thesis and dissertation research or other research projects
  - Extraordinary and/or emergency funding to help students meet their educational expenses

- The grant amounts may be limited by the College Pillars Committee and amounts are based on annual funding levels

- Grant recipients must be fully admitted to their degree program (“pre” major status students are not eligible)

- Award criteria includes:
  - Overall GPA
  - Demonstration of financial need
  - Evidence that the PILLARS grant will enhance or support the student’s educational program
  - Event/project must have not yet occurred at the time of the application
  - First-time grant applicants may be given priority over students who have previously received funds
  - Overall quality of the application materials

- Events that take place after a student has graduated will not be funded

- Not all grant applications will be funded

- The PILLARS committee will review applications

- Group applications will not be accepted. A separate application must be made to the PILLARS Committee by each student, who is requesting fund, in the group for his/her own expenses incurred.

- Multiple applications from the same individual will not be accepted in the same academic year.

- When driving to a conference/event, mileage can only be calculated from BGSU to conference location and back to BGSU (can not include mileage from residence to BGSU and vice versa). This is an institutional guideline.

- Funds will not be disbursed to the student until the project has been completed and a required project summary report, including ORIGINAL receipts, is submitted to the PILLARS Committee within 30 days following the funded event. **As a state institution, original receipts are required for reimbursements to be processed.**

- Application packets available on the College Web site: http://www.bgsu.edu/colleges/hhs/dean/page26392.html or in the College Advising Center, 102 Health Center