

Master of Science in Criminal Justice Admission Requirements & Information

- ☐ **Submit an online application:** <http://www.bgsu.edu/graduate/admissions.html>
- ☐ **Undergraduate study:** To gain regular status admission to the MSCJ program, you must have a minimum undergraduate grade point average of 2.75 (on a four-point scale) or 3.00 in at least nine credit hours of graduate-level courses.
 - Students with a cumulative undergraduate GPA between 2.75 and 2.99 are eligible for regular status admission but not funding through assistantships. Conditional admission status may be assigned to an applicant admitted to the program with deficiencies in the quality of course work, or other admission criteria submitted, contingent upon the recommendation of the degree program faculty and the approval of the Graduate College. Students admitted under conditional status will be required to achieve an overall 3.00 GPA in the first 12 credit hours of graduate study. Failure to meet this requirement will result in dismissal from the program.
 - Students who do not meet the GPA minimums, may take up to 9 credit hours in the MSCJ program as a [non-degree seeking student](#) and then apply for regular admission status upon earning a 3.0 in these courses.
- ☐ **Transcripts:** Scanned copies of official or unofficial transcripts from all institutions attended. Upon admission, final official transcripts from each degree granting institution must be submitted. Send official transcripts and test scores (if required, see below) to:

Graduate College
120 McFall Center
Bowling Green State University
Bowling Green, OH 43403
- ☐ **GRE score:** Applicants who meet ONE of the following criteria do not need to take the Graduate Record Exam (GRE):
 - GPA of 3.0 in the last 60 semester hours of undergraduate study
 - Overall undergraduate GPA of 2.75
 - 3.0 GPA in 9 credit hours of graduate credit

For applicants who do not meet any of the above criteria, a Verbal GRE score of 150 Quantitative GRE score of 141 will be required.
- ☐ **Letters of recommendation:** Students must also request two letters of recommendation from individuals with knowledge of the applicant's qualifications and ability to successfully complete graduate study. References' contact information will be required in our online application system. Examples of individuals typically asked to write letters of recommendation are past professors, supervisors, or colleagues holding a graduate degree. *(For students applying for graduate funding, a third letter of recommendation is required and should be sent to mscj@bgsu.edu.)*

When completing the electronic application process, you will be asked to provide contact information for your references. Be sure to include an email address. The system will then automatically send your references an email asking them to submit their letter of recommendation by clicking in a unique link that is tied to your application. Reminder emails will also be sent at various intervals if the letter(s) have not yet been received. When you ask your references to write a letter on your behalf, you can notify them that they will be receiving an email from our Slate application system with a link to submit their recommendation.
- ☐ **Personal Letter of Application:** Applicants must supply a written statement, 250-750 words, outlining their interests in graduate study, and their expectations and future goals. This letter is extremely important since the Graduate Admissions Committee will base many decisions on its content and quality.
- ☐ **Resume**
- ☐ **Application Fee:** \$45 nonrefundable application fee for domestic applicants; \$75 for international applicants. The application fee is automatically waived for McNair Scholars, U.S. Military Veterans, and returned Peace Corps Volunteers.

Application deadline: Review of applications begins as soon as completed applications are received. We cannot process your application until we receive ALL supporting materials. We urge you to send them promptly. We will begin notifying students of admissions decisions immediately.