**SEC Meeting Minutes**

**September 27, 2013**

**3:00-5:00pm**

**Attendees:** GSS Senate Executive Committee

**Meeting Location:** 309 BTSU

**Guest:** Dr. Ogawa

Present: Lingxiao, Rachel, Erin, Dinah, Elizabeth, Jigar, Chris, Ryan, Arpan

Absent: Martha, Vivienne, Michael, Liz

1. Call to Order: Lingxiao called the meeting to order at approximately 3:00 pm
2. Guest: Dr. Ogawa
	1. Dr. Ogawa mentioned BG News article that reported what occurred in previous GA meeting. Lingxiao asserted we must correct this article due to its misrepresentation of what was said and occurred
	2. Dr. Ogawa asked how to address the supposed communication issue. He mentioned the grad flyer that is authored by the Graduate College
	3. Dr. Ogawa relayed information about BG finances and the Graduate College. He outlined that the University gets revenue from tuition and state funding (only 23% of the overall budget). Additionally, the University is experiencing a $3 million budget cut; next year, that will be $6 million.
	4. Dr. Ogawa suggests a three prong approach: high quality programs, recruiting more quality students, and more portfolio (revenue-generating) programs
	5. Rachel asked a question regarding offering programs to qualified students, and having students teach in departments that currently do not allow it.
	6. Erin asked what the concerns the Administration have regarding tuition waivers possibly not being offered, and the effect that might have on students no longer applying and attending BGSU grad programs.
3. Approval of Minutes
	1. Lingxiao thanks Elizabeth for suggestion to improve procedure for SEC minutes.
	2. Liz will create a survey monkey for SEC to approve or not approve minutes.
	3. Approval of previous minutes: SEC approves
4. Old Businesses
	1. GA on 9/20:
		1. Lingxiao states the BG news article about GA on 9/20 it is biased and misrepresented us and misquoted. Lingxiao reads e-mails from fellow senators expressing their dissatisfaction with matters. Lingxiao encourages SEC to have a unified image/neutral position to the public.
		2. Lingxiao distributed and reviewed Martha and Lingxiao’s e-mail to Senator Anna Ehrhorn Arpan asked what the concerns related to this matter/her e-mail.
		3. Discussion of Senator Jason’s comments regarding the smoke free policy. SEC needs to discuss how the administration approached GSS/SEC about this policy. Elizabeth noted that we need to make sure to pass along information that is accurate. Much discussion followed about the history of voting for support of the smoke-free policy.
		4. Lingxiao asked if we should vote at GA to discuss accuracy of information regarding the smoke free policy. SEC voted: Motion failed.
		5. Elizabeth reaffirmed that these matters should be brought to Ryan and herself, since they serve as Representatives-at-Large. Lingxiao agrees to respond to Jason, and Marth and she will address the GA.
	2. Robert’s Rules of Order:
		1. Once minutes are posted and approved, they cannot add to the minutes.
	3. SEC’s position in GA:
		1. Ryan suggests that we compile something on our website that defines our responsibilities as persons who serve on SEC. There needs to be a definition of what each of us are doing.
	4. BGNews:
		1. Lingxiao reminds SEC that there will consistently be a reporter at meetings. Need to check what he reports
	5. Observer for GA on Oct 4th
		1. Arpan agrees to do it.
5. New Businesses
	1. Rec Center Renovation – additional projects
		1. Updates: Additional renovations were already on the initial plan. Since the Stroh maintenance left money (1.4 million) ,there is a reallocation of that money to additional renovations of rec center. University has promised not to add any fees. Over the next 3 years, Stroh maintenance will be done accordingly to various factors. Rec center renovations has brought a lot of new/unexpected renovations and costs. Lingxiao says everything is on schedule/steady progress. – Immediate projects are the parking lot and MAC courts. There will be renovations in the summer that will cause the rec. to close, but there will be somewhere to go
		2. Resolution: Proposes SEC write support letter for additional rec. renovations with use of Stroh funds. Motion to not bring this matter to GA.SEC approves.
6. Coordinator of GSS events
7. Lingxiao wants to make sure that at least one SEC member will be at Saturday’s social to welcome fellow graduate students.
8. GA on 10/4 agenda
9. Guest Speaker: Jeff Jackson (Career Ctr.): He is very student-focused and willing to take recommendations
10. Rec/Stroh issue: Cancel this because SEC settled it.
11. Review of the process of Smoke-Free Policy Implementation? Will do.
12. Daniel Gordon (City Councilman): Daniel will come to next meeting—forward questions to Lingxiao so he can be prepared.
13. Erin: Issue has arisen that there are faculty who are teaching courses while admitting they’re not qualified. SEC and GSS will give them support. Erin will write a letter to student.
14. Officer Reports:
	1. Academic Affairs Rep / GAR – Rachel
		1. Dean of Health and Human Services search, and graduate students welcomed to participate.
		2. Grievance policy drafted
		3. Posthumous honorary degree policy drafted
	2. Student Affairs Rep – Erin
		1. Shanklin funding – received great suggestions
		2. Reminded that we should keep in mind the 30 minute time frame for GA.
	3. Professional Development Chair – Arpan
		1. Forum, Oct. 2
	4. Multicultural Affairs Chair – Dinah
		1. NCBI Institute – Registration deadline is Oct. 3rd
		2. Met with Dr. Shavers and discussed how to market it and future projects
	5. International Affairs Chair – Jigar
		1. Met with Director of ISS and discussed communication problems
		2. Wants to invite DMV and city officials to educate international students about various local policies and laws
	6. Social Chair – Amy
		1. Come to Saturday’s social
	7. Publicity Chair – Chris
		1. Encourages SEC to pass memos along and he ensures that he will promote future events.
	8. Representatives-at-Large – Elizabeth & Ryan
		1. Setting up meeting times for committies
		2. Lingxiao encourages Reps-at-large to participate in a newsletter
	9. Secretary – Liz
		1. N/A
	10. Treasurer – Mike
		1. 69 attendees: each received $65
		2. 89 presentees: each received $75
		3. Over budget, but adjustable
	11. Board of Trustee Graduate Student Rep – Vivienne
		1. N/A
	12. Vice President – Martha
		1. Organizing Committees
	13. President – Lingxiao
		1. Senator issue regarding Obamacare. This can potentially be done.
		2. Extending shuttle times on Friday, and official has ensured that this can be done.
15. Issues & Concerns
16. Announcements
17. 2nd GSS Forum: October 2nd, 11:00 AM to 12:30 PM, BTSU Theater (206)
18. 3rd GA: Oct 4th, 3-5pm, McFall Gallery : Guest speakers: Jeff Jackson, Director of Career Center; SEC report to Martha and Lingxiao by 5pm on Wednesday before GA
19. Next SEC: October 18, 3-5pm, 309 BTSU: Guest speakers: Daniel Gordon, BG City Councilman
20. Adjournment