

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office Undergraduate Advising and Academic Services - VCT

Hours to work: Variable/arranged

Stipend rate: Stipend is based on the determined rate for the candidate's academic program

Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- Instructional Design, VCT

Qualifications/preferred skills

Master's degree preferred (i.e. enrolled in current doctoral or 2nd master's degree program)

- Canvas Commons
- Analytics
- Instructional Design
- Web design

Position Description (primary and secondary responsibilities)

- Revise/Update FalconForward FYS content and load into Canvas Commons
- Monitor roll out and ongoing maintenance
- Assist in developing marketing plan and timeline
- Monitor use, correct/revise info as needed
- Provide support to instructors who are using F2 material

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this position, send the following materials to Cynthia Roberts: crobert@bgsu.edu
 - Cover Letter*
 - Resume, including all previous education and work experience
 - Names and contact information for at least 2 professional/educational reference

**In the cover letter, the applicant should make note of their graduate program and summarize how they anticipate this assistantship will provide them with practical experience related to their intended academic program and professional experience.*

2. GA position application due date: Applications submitted by April 1 will be given preferential consideration. Application materials will be accepted until the position is filled for the subsequent academic year.