Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: Women’s, Gender, and Sexuality Studies Program

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): Dependent on academic program rate

Term2: ☒ Academic Year  ☐ Fall  ☐ Spring  ☐ Winter Session  ☐ Summer

Number of vacancies for this position: 1

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):
   - American Culture Studies
   - Psychology

2. Qualifications/preferred skills
   - Strong communication and writing skills
   - Experience/Interest in Women’s and Gender Issues
   - Adobe Acrobat, Photoshop, Microsoft Office experience preferred

3. Position Description (primary and secondary responsibilities)

   - Assist the director in promoting the WGSS program
   - Maintain and update the WGSS website and social media sites
   - Help write the WGSS newsletter
   - Assist director with WGSS events and fundraisers (e.g., Research Symposium, Fall new and newly promoted women and non binary faculty reception)

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: Letter of Interest and CV
2. Send GA application materials to: Beka Patterson acsprogram@bgsu.edu
3. GA position application due date: April 27, 2018

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2 An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.