

## Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: We Are One Team (WA1T)

Hours to work (1-20): 10

Stipend rate (indicate if you have a maximum stipend rate that you can afford): Varies by department

Term<sup>2</sup>:  Academic Year  Fall  Spring  Winter Session  Summer

Number of vacancies for this position: 1

**1. Preferred Program Applicants** (Applicants from these programs are especially encouraged to apply; however applications from all departments/programs will be considered.):

- School of Media and Communication (M.A., Ph.D.)
- School of Human Movement, Sport, & Leisure Studies (M.S.)
- College Student Personnel / Higher Education Leadership (Ph.D.)
- Other academic programs if appropriate (please see job description below)

**2. Qualifications/preferred skills**

- Passion for intercollegiate athletics and social justice
- Desire to promote diversity and inclusion through sport at BGSU
- Knowledge of diversity and inclusion programming and resources available at the Mid-American Conference (MAC) and the NCAA
- Excellent communication skills, both oral and written
- Organizational skills with the ability to multi-task
- Experience working and communicating with diverse groups of people
- Ability to make decisions and handle conflicts
- Problem solving skills and creativity
- Supervision and management skills
- Demonstrated experience with inclusive leadership
- Familiarity with the work of We Are One Team (WA1T) at BGSU

**3. Position Description** (primary and secondary responsibilities)

Assist WA1T Executive Board and WA1T Advisor with leadership of the We Are One Team (WA1T) initiative | Attend biweekly general membership meetings, biweekly WA1T Executive Board meetings, and monthly WA1T Leadership Board meetings | Assist in planning, development, and implementation of WA1T programming and projects | Represent WA1T at appropriate University functions including but not limited to discussion with faculty, administration, and student governments | Act as a liaison between WA1T and partners for cooperation on projects | manage the WA1T OrgSync page | Assist in the supervision of WA1T interns and coops | Assist WA1T Executive Board members in efforts related to marketing and PR, community outreach, recruitment, relationships with student-athletes, event planning, and fundraising (if needed) | Represent WA1T at It's On Us and Not In Our Town meetings (if needed) | Assist with the planning and facilitation of the WA1T Team Player Program (if needed)

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<sup>2</sup> An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this position, send the following materials: Cover Letter, Resume
2. Send GA application materials to: Yannick Kluch, Founder & President of We Are One Team (WA1T) **and** Chet Hesson, Assistant Athletic Director, Academics and Student-Athlete Services
3. GA position application due date: April 22, 2018