

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: Forensic Science Residential Learning Community

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): \$10,000

Term¹: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: One

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- **Master of Science in Forensic Science**

2. Qualifications/preferred skills

- **Leadership**
- **Event planning**
- **Communication**
- **Advising**
- **Student learning and development**
- **Event assessment, evaluation and improvement**

3. Position Description (primary and secondary responsibilities)

The Graduate Assistant (GA) will be primarily responsible for the planning, organizing, and promoting of Forensic Science Residential Learning Community events. The GA will be expected to attend those events, present at some and generally ensure all events run efficiently. The GA will assess events by conducting surveys and/or interviews with students and presenters, evaluate event success and identify opportunities for event improvement going forward. The GA will also be responsible for advising individual community members, as needed to promote student well-being, academic success and program retention. Secondary responsibilities may include forensic science classroom/laboratory assistance, participation in forensic science program recruiting events and other university programs/activities, as requested.

¹ An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: Resume and cover letter via email
2. Send GA application materials to: Jeffrey J. Lynn; Forensic Science Residential Learning Community Director; jjlynn@bgsu.edu
3. GA position application due date: TBD