Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: Center for Faculty Excellence

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): Click here to enter text.

Term\(^2\): ☒ Academic Year ☐ Fall ☐ Spring ☐ Winter Session ☐ Summer

Number of vacancies for this position: 1

1. **Eligible Program Applicants** (Applicants must be from one of the following graduate programs):
   - Education
   - Educational Technology
   - Related field

2. **Qualifications/preferred skills**
   - Teaching/tutoring/professional development delivery with some public speaking background.
   - Educational technology experience, and experience with varied technologies (MS Office suite, Learning Management Systems, etc.)
   - Ability to multi-task and adapt within a busy office environment.
   - Good verbal and written communication, good organizational skills, good team player.
   - Strong critical thinking and applied learning skills.

3. **Position Description** (primary and secondary responsibilities)
   - Educational and technology and pedagogical consultation and support for faculty and graduate teaching assistants (GTA).
   - Develop and deliver workshops and assist CFE staff with workshops for faculty and GTAs on effective teaching strategies, best practices, and educational technologies.
   - Research teaching, learning, and educational technology tools.
   - Assist with CFE conferences, events, and special projects.
   - Assist in oversight of CFE lab equipment and office organization.

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\(^2\) An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.
**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this position, send the following materials: An application letter. A resume. A list of three references.
2. Send GA application materials to: Connie Molnar, Associate Director, Center for Faculty Excellence 103 Olscamp Hall.
3. GA position application due date: Already Filled.