

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: Center for Faculty Excellence

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): [Click here to enter text.](#)

Term²: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: 1

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- **Education**
- **Educational Technology**
- **Related field**

2. Qualifications/preferred skills

- **Teaching/tutoring/professional development delivery with some public speaking background.**
- **Educational technology experience, and experience with varied technologies (MS Office suite, Learning Management Systems, etc.)**
- **Ability to multi-task and adapt within a busy office environment.**
- **Good verbal and written communication, good organizational skills, good team player.**
- **Strong critical thinking and applied leaning skills.**

3. Position Description (primary and secondary responsibilities)

- **Educational and technology and pedagogical consultation and support for faculty and graduate teaching assistants (GTA).**
- **Develop and deliver workshops and assist CFE staff with workshops for faculty and GTAs on effective teaching strategies, best practices, and educational technologies.**
- **Research teaching, learning, and educational technology tools.**
- **Assist with CFE conferences, events, and special projects.**
- **Assist in oversight of CFE lab equipment and office organization.**

² An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: An application letter. A resume. A list of three references
2. Send GA application materials to: Connie Molnar, Associate Director, Center for Faculty Excellence 103 Olscamp Hall
3. GA position application due date: Already Filled.