

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: College Credit Plus

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): [Click here to enter text.](#)

Term²: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: [Click here to enter text.](#)

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- Mental Health/School Counseling
- Higher Education
- Leadership Studies
- Psychology (I/O)

2. Qualifications/preferred skills

- Master's degree preferred (i.e. enrolled in current doctoral or 2nd master's degree program)
- Basic knowledge of statistics and data analysis
- Proficiency in SPSS (or similar product) and Excel preferred
- Proficiency with presentation software preferred
- Excellent oral and presentation skills
- Flexible work hours that include occasional evenings and weekends

3. Position Description (primary and secondary responsibilities)

This position requires a working knowledge and strong interest in school counseling or higher education as it relates to understanding the importance of mental health/emotional support and advising at the secondary high school and college level. The College Credit Plus program is a state-funded initiative that enables 7th-12th grade students to take college coursework geared toward adult-learners to satisfy high school requirements while working toward their college academic goals as the same time. There is a need for this position to closely examine the performance of these students as an on-going project and measure their persistence levels by class standing and grade performance; while making sure they feel supported academically and often emotionally. Graduate students in the graduate programs listed above often rely and use research methods as an opportunity to directly apply classroom knowledge and course curriculum to work on improving student success and retention through various assessment activities, data forecasting initiatives, and report writing and presentations. Along with other graduate students and a team of administrative staff, RALLs will be involved in designing and distributing assessment and survey instruments related to the effectiveness of BGSU's Pre-College programs as it relates to key stakeholders (students, school counselors, high school teachers, and BGSU faculty).

² An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: resume and cover letter
2. Send GA application materials to: Dave Janik, djanik@bgsu.edu
3. GA position application due date: 04/01/2018