

## Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: **Center for Regional Development**

Hours to work (1-20): 20

Stipend rate: Dependent on department rate

Term<sup>1</sup>:  Academic Year  Fall  Spring  Winter Session  Summer

Number of vacancies for this position: **1**

### 1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- Analytics
- Applied Geospatial Science
- Applied Statistics and Operations Research
- Business Administration (Executive/Professional MBA)
- Financial Economics
- Organization Development
- Public Administration
- Workforce Education and Development

### 2. Qualifications/preferred skills

- Marketing experience using Adobe Photoshop and Publisher
- Experience in data analytics and policy/professional report writing
- Knowledge of and the ability to use Geographical Information Systems to present data in a spatially relevant manner.
- Professional communication (both writing and speaking) skills
- Knowledge of local economic and community development practices in the Toledo region as well as the state of Ohio

### 3. Position Description (primary and secondary responsibilities)

The Center for Regional Development at Bowling Green State University is an interdisciplinary research and technical assistance center with expertise in regional economics and community development. Our mission is to design and implement innovative and pragmatic solutions to a wide variety of regional challenges. We engage a wide-range of public, non-profit, and private sector partners and rely on data-driven analysis to identify opportunities for economic and community growth in our region. As an Economic Development Administration (EDA) University Center, CRD provides applied research, data, and technical assistance to the business community to facilitate the growth and retention of jobs in the region. CRD is seeking a highly professional, motivated, and talented graduate student to join our team as a 20-hour per week graduate assistant for the 2019 Spring Semester. As a graduate assistant, you will be engaged in real-world economic development research and technical assistance projects that allow you to engage with business and local organizations.

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<sup>1</sup> An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: **Resume/CV and letter of interest**
2. Send GA application materials to: **CRD Director, Dr. Russell Mills ([millsrw@bgsu.edu](mailto:millsrw@bgsu.edu))**
3. GA position application due date: **December 15, 2018.**