

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: **Center for Regional Development**

Hours to work (1-20): **20**

Stipend rate (indicate if you have a maximum stipend rate that you can afford): **Paid at same rate as other 20/hour week students in the student's academic department**

Term²: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: **One student employed Summer 2018 into the academic year**

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- **Business Administration (Executive/Professional MBA)**
- **Computer Science**
- **Economics**
- **Media & Communication**
- **Organization Development**
- **Public Administration**

2. Qualifications/preferred skills

- **The ability to manipulate and organize large datasets including Census data**
- **Experience in data analytics and policy/professional report writing**
- **Knowledge of and the ability to use Geographical Information Systems to present data in a spatially relevant manner.**
- **Experience with Adobe Photoshop and Publisher**
- **Professional communication (both writing and speaking) skills**
- **Knowledge of local economic and community development practices in the Toledo region as well as the State of Ohio**

3. Position Description (primary and secondary responsibilities)

The CRD is seeking a highly professional, motivated, and talented graduate student to serve as a 20-hour per week graduate assistant for the 2018-2019 summer into the academic year. As a graduate assistant, you will be engaged in real-world economic development research and technical assistance projects that allow you to engage with business and local organizations.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: **Resume/CV and letter of Interest**
2. Send GA application materials to: **Dr. Russell Mills, millsrw@bgsu.edu**
3. GA position application due date: **April 13, 2018**