Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office:  **Center for Regional Development**

Hours to work (1-20):  **20**

Stipend rate (indicate if you have a maximum stipend rate that you can afford): **Paid at same rate as other 20/hour week students in the student’s academic department**

Term: ☐ Academic Year  ☐ Fall  ☐ Spring  ☐ Winter Session  ☒ Summer

Number of vacancies for this position:  **One student employed Summer 2018 into the academic year**

1. **Eligible Program Applicants** (Applicants must be from one of the following graduate programs):
   - Business Administration (Executive/Professional MBA)
   - Computer Science
   - Economics
   - Media & Communication
   - Organization Development
   - Public Administration

2. **Qualifications/preferred skills**
   - The ability to manipulate and organize large datasets including Census data
   - Experience in data analytics and policy/professional report writing
   - Knowledge of and the ability to use Geographical Information Systems to present data in a spatially relevant manner.
   - Experience with Adobe Photoshop and Publisher
   - Professional communication (both writing and speaking) skills
   - Knowledge of local economic and community development practices in the Toledo region as well as the State of Ohio

3. **Position Description** (primary and secondary responsibilities)

   The CRD is seeking a highly professional, motivated, and talented graduate student to serve as a 20-hour per week graduate assistant for the 2018-2019 summer into the academic year. As a graduate assistant, you will be engaged in real-world economic development research and technical assistance projects that allow you to engage with business and local organizations.
Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: Resume/CV and letter of Interest

2. Send GA application materials to: Dr. Russell Mills, millsrw@bgsu.edu

3. GA position application due date: April 13, 2018