

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: Office of Academic Assessment

Hours to work (1-20): 20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): [Click here to enter text.](#)

Term²: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: 1

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- Master of Public Administration
- Master of Arts in Psychology
- Master of Arts in Sociology
- Master of Science in Applied Statistics
- Master of Science in Analytics

2. Qualifications/preferred skills

- Organizational skills
- Task-completion oriented
- Work well with a flexible work flow
- Research experience

3. Position Description (primary and secondary responsibilities)

Job tasks may include: coordination and implementation of various assessment projects on the institutional, programmatic, collegiate, and departmental levels; facilitation of the administration of assessments including the use of the Qualtrics Research Suite; demonstration willingness to learn statistical databases, designing communications, and researching projects; and any other tasks as assigned.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: Resume and cover letter
2. Send GA application materials to: Office of Academic Assessment – assessment@bgsu.edu
3. GA position application due date: Applications submitted by April 10, 2018 will be given preferential consideration. Application materials will be accepted until the position is filled.

² An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.