
Kuhlin Hub & Radbill Center

Life Design Research Graduate Assistant

Submission Date Jul 29, 2025 8:00 AM

Employing Office Kuhlin Hub & Radbill Center

Job Title Life Design Research Graduate Assistant

Type of Graduate Assistant Position (RAII, RAI, TI, TA) RA II

Number of Vacancies for this Position 0

Hours per Week (per vacancy) 20

Term Fall

Eligible Program Applicants Preferred Candidates in the following Doctoral Programs

(Applicants will preferably be from one of the following graduate programs)

I/O Psychology

Higher Education Administration

Educational Leadership

Data Science

Master of Public Administration

Master of Arts in Psychology

Master of Arts in Applied Demography

Master of Science in Applied Statistics

Master of Science in Analytics

Master of Science in Data Science

Qualifications/Preferred Skills Experience using data visualization tools, e.g., Tableau, PowerBI to analyze and present data.

Proficient with Microsoft Excel and SPSS or related statistical software

Effective writing and oral communication skills

Strong organizational and administrative skills

	<p>Ability to manage multiple projects</p> <p>Well-organized and detail-oriented</p> <p>Ability to work independently and in a collaborative team environment</p> <p>Commitment to diversity, equity, and inclusion and willingness to apply knowledge of equitable and inclusive practices to work with students</p> <p>Ability to complete other duties as assigned</p>
Position Description	<p>This position serves a critical role with Life Design at BGSU by supporting research and assessment efforts in the Radbill Center for College & Life Design. This position will be expected to do the following:</p> <p>Help coordinate internal Radbill Center assessment of learning</p> <p>Support external research, conference submissions, and publications</p> <p>Understand and apply ethical research practices</p> <p>Understand and use qualitative, quantitative, and mixed research methodologies</p> <p>Identify appropriate existing quantitative and qualitative instruments and measures and develop new measures when necessary.</p> <p>Collect data directly from student participants in various research projects</p> <p>Coordinate efficient data collection processes</p> <p>Clean, organize, and summarize data</p> <p>Develop reports with visuals</p> <p>Apply for and coordinate projects with the Institutional Review Board</p> <p>Complete CITI ethical research certification</p> <p>Communicate and collaborate with Radbill Center team and students with research and assessment updates</p>
Required application materials	Resume and Cover Letter
Send application materials to	gdunbar@bgsu.edu
Application Due Date	7/29/2025