



## Graduate Assistant Job Posting

<b>Employing Office</b>	International Programs and Partnerships
<b>Job Title</b>	Education Abroad Graduate Assistant
<b>Type of Graduate Assistant Position (RAII, RAI, TI, TA)</b>	RAII
<b>Number of Vacancies for this Position</b>	1
<b>Hours per Week (per vacancy)</b>	20
<b>Term</b>	Academic Year
<b>Eligible Program Applicants (Applicants will preferably be from one of the following graduate programs)</b>	Business Administration, European Studies, Foreign Language, HESA, CSP, History, MACIE, Media and Communication, Political Science, Popular Culture, Sociology, Teacher Education, World Languages and Cultures, Public Policy, Tourism, Hospitality and Event Management.
<b>Qualifications/Preferred Skills</b>	Cross-cultural sensitivity is required. Previous participation in an education abroad program or international experience required. Must have excellent interpersonal skills, communication/presentation skills, and organizational and time-management skills. Advising experience is desirable.
<b>Position Description</b>	Facilitates Education Abroad Information Sessions and provides preliminary advising for students interested in studying abroad. Supports marketing initiatives. Recruits at fairs and events on and off campus. Participates in education abroad programming. Supports the Global Ambassador Program for returned students. Supports Assistant Director for Education and Education Abroad Student Advisor. Additional activities are assigned.

### Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

<b>Required application materials</b>	Cover letter, resume, 1 reference
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<b>Send application materials to</b>	mploege@bgsu.edu
<b>Application Due Date</b>	Review until filled
<b>Number of Vacancies for this Position</b>	1