

**GRADUATE COLLEGE**  
**GRADUATE ASSISTANT APPLICATION FORM – FY 2024**

Please see the [Graduate College website](#) for full definitions of each position (RAI, RAII, TA, TI).

**GRADUATE ASSISTANT POSITION**

**Employing Office:** Forensic Science

**Type of Graduate Assistant Position (RAII, RAI, TI, TA):** RAII

**Hours to work (per vacancy):** 10

**Stipend rate (Note: Hiring units must pay the stipend rate associated with the student's graduate degree program):** Click or tap here to enter text.

**Term:**  Summer  Academic Year  Fall  Spring Semester

**Number of vacancies for this position:** 1

**1. Eligible Program Applicants (Applicants will preferably be from one of the following graduate programs. Note: Hiring units should think broadly about acceptable programs.):**

- Forensic Science
- Criminal Justice
- Biology
- Chemistry
- CSP
- Public Administration
- Education

**2. Qualifications/preferred skills**

- Leadership
- Event Planning
- Communication
- Advising
- Student Learning and Development
- Event Assessment

**3. Position Description (primary and secondary responsibilities)**

The Graduate Assistant (GA) will report to the Forensic Science Residential Learning Community (FSRLC) Director. The GA will primarily be responsible for the planning, organizing, and promoting of FSRLC activities and events. The GA will be expected to attend scheduled activities/events to ensure they run efficiently and comply with all applicable BGSU/community regulations. The GA will be responsible for evaluating event success, identifying opportunities for improvement and reporting those findings to the Director. The GA must be fully engaged with the FSRLC leadership team and the general membership, such that the GA can responsibly direct the FSRLC toward its broader goals of promoting student well-being, achieving academic success and strengthening forensic science program retention. Secondary responsibilities may include forensic science classroom or laboratory assistance, participation in forensic science program recruiting events and other university programs/activities, as might be identified.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply for this position, send the following materials:** Resume and cover letter
2. **Send GA application materials to:** Jeffrey J Lynn (Forensic Science Residential Learning Community)  
jjlynn@bgsu.edu
3. **GA position application due date:** 08/04/2023